

0496/17 - Diversity Employment Strategy Officer

This is an Aboriginal and/or Torres Strait Islander position. Applicants must be of Aboriginal and/or Torres Strait Islander descent.

About the role

This *2-year temporary full-time* position is responsible for the provision of innovative and practical resourcing solutions across Council which provide employment and career development opportunities for two main groups: those with a disability, and those who identify as Aboriginal and Torres Strait Islander. On a daily basis you will design, develop, deliver and continuously improve the resourcing and workforce requirements including policies, procedures, forms and tools to support the successful employment of these two groups.

About the person

The successful candidate should have previous experience in recruitment and career development of individuals with a disability and/or who identify as Aboriginal and Torres Strait Islander. Strong experience supporting and coordinating recruitment using online recruitment and advertising tools and career development processes. It would be preferred but not essential for applicants to have tertiary qualifications and/or relevant experience in Human Resources or similar.

What's on offer

We are offering an attractive salary from \$98,196 p.a. plus Super. City of Parramatta also offer excellent employee benefits which can be accessed by the successful candidate.

Want to know more?

Further information regarding the requirements of this role can be found in the attached Position Description, alternatively for a confidential discussion please contact Leigh Yardy on (02) 9806 5225.

How to apply

Candidates MUST apply online at <https://www.cityofparramatta.nsw.gov.au/about-parramatta/careers> and answer the position selection criteria. Applications close **4pm, Wednesday 13th December 2017** and will not be accepted through any other medium.

This position requires the preferred candidate to undergo a Criminal History Records check. A criminal history does not necessarily disqualify a prospective candidate from selection.

Please note the City of Parramatta supports a Drug and Alcohol free working environment and employees may be subject to random testing as a result.

City of Parramatta is an Equal Opportunity Employer, working to ensure our Council workforce is representative of the community we serve and encourage diversity within our teams.