



**ACT**  
Government

**Justice and Community Safety  
ACT Corrective Services  
Custodial Operations**

## **Indigenous Services Coordinator**

**Senior Officer Grade C**

**Salary Range: \$100,462 - \$108,140 (PN: 39825)**

A career opportunity has arisen in ACT Corrective Services (ACTCS) for an experienced, highly motivated, career-oriented Indigenous Services Coordinator, within Detainee Services, Custodial Operations. This position holds key accountability for driving services specific to Aboriginal and Torres Strait Islander detainees within the Alexander Maconochie Centre (AMC). The successful applicant will be responsible for the development, implementation and enhancement of culturally appropriate services and providing leadership, support and advocacy for Aboriginal and Torres Strait Islander detainees, fostering teamwork and supporting Indigenous Services staff. Further to this, you will lead the Indigenous Services team, ensuring a positive approach to enhancing re-integrative activities and effective Case Management plans are established and implemented. You will also lead and participate in research development, evaluations and quality assurance work programs that impact of Aboriginal and Torres Strait detainees. In addition, you will manage new projects and ongoing initiatives, including the implementation and periodic review of relevant Indigenous Services policies, procedures, contracts, agreements and services. You will also possess and in-depth understanding of government policy, directions, objectives and service delivery functions. To be successful, you will be expected to demonstrate strong leadership capabilities and possess excellent interpersonal, organisational and communication skills necessary to develop and maintain positive relationships and culture with a diverse range of individual clients and their families, and communities of relevance.

**Eligibility/Other requirements:** This is a designated position in accordance with *s42, Discrimination Act 1991* and is only open to Aboriginal and/or Torres Strait Islander people. Aboriginal and/or Torres Strait Islander heritage is considered essential and therefore a Confirmation of Aboriginality may be requested. Understanding of and sensitivity to Aboriginal and Torres Strait Islander cultural issues and issues relevant to other minority groups is essential. Demonstrated experience and/or willingness to work with detainees is desirable. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with

Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

**How to Apply:** To apply, applicants are required to submit four items: (1) ACT Government Application Cover Sheet; (2) statement of claims against specified selection criteria; (3) a current resume; and (4) the names and contact details of two referees (one should be a current Supervisor/Manager). Please ensure you submit all four items.

**Contact Officer:** Mark Bartlett (02) 6207 8983 [mark.bartlett@act.gov.au](mailto:mark.bartlett@act.gov.au)

**Applications Close:** 19 February 2018.

**TO APPLY ON-LINE**