



Senior Compliance Officer (Desktop Audits)

APS 6, \$84,742 - \$97,480

Sydney

Permanent

About the Agency

The Australian Building and Construction Commission (ABCC) promotes understanding and enforces compliance with Australia's workplace laws in the building and construction industry.

We do this by:

- providing information and resources
- advising and assisting everyone to understand their rights and obligations
- impartially monitoring and assessing compliance
- using the full range of enforcement options to address non-compliance.

About the role

We have an exciting opportunity for a motivated APS 6 Senior Compliance Officer to join our Building Code Operations team in Sydney.

Reporting to the Desktop Audit Team Leader, you will have a strong focus on compliance and auditing and will be responsible for leading other Compliance Officers in your team to undertake proactive and reactive desktop audits to assess compliance with the Building Codes as well as occasional field audits.

You will have extensive experience conducting investigations and/or audits, experience in interpreting and applying the law, experience in mentoring and developing less experienced staff, excellent communication and interpersonal skills, capacity to work well individually and as a team member, and be able to effectively deal with conflict in a professional manner.

You will need to be prepared to travel interstate periodically for operational training or to conduct audits and must also hold a current driver's licence.

Our Senior Compliance Officers are appointed as Inspectors under the BCIIIP Act.

About you

We are seeking an enthusiastic applicant who can demonstrate:

- Highly developed auditing and inspection skills including a demonstrated ability to plan, conduct and lead complex audits.
- Proven ability to interpret and apply legislation.
- Highly developed written and oral communication, liaison, negotiation and representation skills.
- Highly developed organisational and prioritisation skills, attention to detail and the ability to balance competing priorities particularly with high volumes of work.
- Ability to work in a team environment including mentoring and providing guidance to junior staff, as well as providing high level support to the Desktop Audit Team Leader.
- Highly developed computer skills and demonstrated experience using case management systems.

What you'll get in return

You will be joining an adaptive, high performing and inclusive Commission. We actively encourage applications from Indigenous Australians, people with disability, people from diverse linguistic and cultural backgrounds and people who identify as LGBTIQ+.

You will receive high quality training and support (both formal and on-the-job), flexible work options and family friendly work practices, access to an employee benefits scheme and an attractive base salary of \$84,742 plus 15.4% superannuation.

What you need to do now

If this sounds like the perfect opportunity for you, it is important that you review the candidate information kit on our website for instructions on how to apply.

If you have questions regarding the role, you can contact Michael Tahan on (03) 8509 3024 for more information.

Eligibility

To be eligible for employment at the ABCC, you must be an Australian Citizen and agree to pre-employment screening. This may include a criminal history (police) check, health clearances and character checks. Some positions may require additional checks to be performed and require a security clearance.

Applications close 11:30PM AEST, Wednesday 18 September 2019.

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INFORMATION AND TO APPLY](#)