



Australian Government
**Australian Building and
Construction Commission**

Agreement Assessor – Legal Graduate **Melbourne, VIC**

About us

At the Australian Building and Construction Commission (ABCC) we work to ensure the building industry is fair, efficient and productive. Our improved workplace relations framework benefits all industry participants and the Australian economy.

We work to achieve this framework by providing assistance, advice and education to the industry; monitoring and promoting compliance with relevant laws; undertaking enforcement activities; and using information and analysis to inform decision-making.

About the Position

We are seeking a recent legal graduate with a keen interest in workplace relations to join our agency as an Agreement Assessor. The position is located in the Building Code Group which specialises in providing legal, operational and educative specialist support across the agency in monitoring compliance with the Building Code 2016.

Working in a supportive and collaborative team, you will primarily be responsible for assessing Enterprise Agreements against the Building Code and will liaise with senior legal staff to ensure accurate, consistent and timely advice is provided to stakeholders. This is an exciting opportunity to gain exposure in working with workplace relations laws related to the building and construction industry whilst also building your administrative and advisory skills in a professional Commonwealth government environment.

At the ABCC, we recognise, appreciate and seek to harness our people's individual skills and talents. You will thrive in our vibrant, down to earth yet stimulating environment that empowers our people to succeed.

What you will need to succeed

- High level organisational and prioritisation skills;
- Ability to work under pressure and to meet tight deadlines;
- Capacity to quickly learn tasks whilst demonstrating a high level of attention to detail;
- Sound research skills and ability to acquire an understanding of workplace relations frameworks;
- Ability to communicate effectively with a range of stakeholders;
- Admitted to practice or soon to be admitted to practice as a Legal Practitioner.

Please note: We are seeking recent legal graduates who have been admitted to practice or will soon be admitted to practice as a Legal Practitioner.

What you will get in return

We recognise the increasing importance of flexible work options and family friendly work practices in maintaining a diverse, adaptive and high performing workforce. Not only will you receive high quality training and support (both formal and on-the-job), but we also offer an attractive base salary of \$62,413 plus 15.4% superannuation.

What you need to do now

If this sounds like the perfect opportunity for you, click Apply Now or contact David Pullen, Acting Manager – Enterprise Agreements on (02) 6121 5733 for more information.

It is important that applicants view the full candidate information kit, available on the jobs list portal, before applying.

To be eligible for employment all preferred candidates are required to undergo pre-employment screening. Screening checks include character, security and health clearances. Some positions may require additional checks to be performed and require a security clearance.

For more information about the position and how to apply, please click on the **CLICK TO APPLY** link below.

Applications close 11:30pm, Sunday 28 October 2018.

CLICK TO APPLY