



**Australian Government**  
**Australian Building and  
Construction Commission**

## **Graduates – Compliance Officers and Lawyers**

### **About us**

Kick start your career with the Australian Building and Construction Commission (ABCC) in 2018/19.

At the Australian Building and Construction Commission (ABCC) we work to ensure the building industry is fair, efficient and productive.

We provide assistance, advice and education to the building and construction industry; monitor and promote compliance with relevant laws; undertake enforcement activities; and use information and analysis to inform decision making.

The ABCC has offices in each capital city across Australia, most comprise of multi-disciplinary teams of Investigators, Lawyers and support personnel.

### **About the Position**

We have outstanding opportunities available for a recent graduate or near-graduate that has a genuine interest in commencing their careers as an APS 3 Graduate Compliance Officer or Lawyer in the highly specialised but exciting area of workplace relations.

As a Graduate Compliance Officer, you will undertake assessments, investigations and audits relating to breaches of Commonwealth workplace laws. You will also participate in education sessions that the ABCC provides to the building and construction industry, assist with the preparation of reports and briefs of evidence and maintain and use digital technologies such as case management systems.

As a Graduate Lawyer, you will be part of a team responsible for delivering legal services across their regional site. This includes providing legal advice and assistance to the ABCC's more senior lawyers and investigators during the course of their investigations.

This is a 12-month development opportunity, where you will receive extensive support including mentoring and access to learning and development activities. Being a small agency, you won't be overlooked when you work with us.

We're looking for a graduates from a broad range of disciplines that may have studied in areas including but not limited to;

- Industrial relations
- Workplace relations
- Human resources
- Criminology
- Investigations or the law

Graduates will:

- participate in a structured training program; a mixture of on-the-job training as well as virtual, self-paced and group learning activities;
- be assigned a buddy upon commencement;
- be offered an attractive base salary of \$62,413 plus 15.4% superannuation;
- have access to flexible work arrangements and family friendly work practices in maintaining a diverse, adaptive and high performing workforce.

At the ABCC, we recognise, appreciate and seek to harness our people's individual skills and talents. You will thrive in our vibrant, down to earth yet stimulating environment that empowers our people to succeed.

If you are looking for a rewarding, entry-level opportunity to grow with a supportive organisation that values and rewards its employees, this could be the perfect opportunity for you!

Please note: Graduate Lawyer opportunities will only be based in Brisbane – QLD, Melbourne – VIC, Perth – WA and Sydney – NSW.

You should be aware that successful applicants may be required to travel interstate for, up to, a number of weeks at a time for operational training or to assist in other ABCC offices. You must also hold a current driver's licence.

### **What you need to do now**

If this sounds like the perfect opportunity for you, click Apply Now or contact Paul McNabb, HR Advisor on (03) 8509 3137 for more information.

It is important that applicants view the full candidate information kit, available on the jobs list portal, before applying.

To be eligible for employment all preferred candidates are required to undergo pre-employment screening. Screening checks include character, security and health clearances. Some positions may require additional checks to be performed and require a security clearance.

For more information about the position and how to apply, please click on the **CLICK TO APPLY** link below.

**Applications close 11:30pm, Wednesday 31 October 2018.**

**CLICK TO APPLY**