



ACT
Government

Justice and Community Safety
ACT Corrective Services
Community Correction and Release Planning
Sentence Management

Sentence Management Officer

Administrative Services Officer Class 6

Salary Range: \$83,135 - \$95,146 (PN: 35794)

A challenging and genuinely rewarding career opportunity has emerged within ACT Corrective Services (ACTCS) for a highly motivated, values-driven professional to join Community Corrections and Release Planning as a Sentence Management Officer (Administrative Services Officer Class 6). Sentence Management Officers (SMO) are responsible for the 'end-to-end' integrated management of detainees from induction into custody through to release. SMO's work directly with detainees to identify and address the causes of criminal conduct. You will also provide professional advice and services as required, including written reports to the Courts, releasing authorities and other statutory bodies in relation to offender management, risk and intervention outcomes. As a SMO you will facilitate offender programs to maximise rehabilitative opportunities so that the likelihood of reoffending is reduced, promote and apply the principles of contemporary best practices in relation to offender management. To be successful in this role, you will be able to work collaboratively, compose and edit complex written material and demonstrate a high level of analytical and organisational skills.

Eligibility/Other Requirements: Whilst experience in working with offenders and relevant tertiary qualifications are highly desirable, as is case management experience, we are interested in hearing from people from a variety of backgrounds. A Certificate IV in Correctional Practice or the ability to achieve this qualification within 12 months of commencing employment. A current driver's licence, and a willingness/ability to drive within ACT, is essential. Eligible candidates will be required to undergo a police check. This is a designated position in accordance with *s42, Discrimination Act 1991* and is only open to Aboriginal and/or Torres Strait Islander people. Aboriginal and/or Torres Strait Islander heritage is considered essential and therefore a Confirmation of Aboriginality may be requested. Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (*Background Checking*) Act 2011 is required.

How to Apply: For further information, please visit www.jobs.act.gov.au

Contact Officer: Emma Byrne (02) 6205 8431 emma.byrne@act.gov.au

Applications Close: 18 April 2019

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**