



ACT
Government

**ACT CORRECTIVE SERVICES AND
CHILD AND YOUTH PROTECTION SERVICES**
OFFICIAL VISITORS
Call for Expressions of Interest

The ACT Government is seeking Expressions of Interest from highly motivated persons with suitable qualifications or experience for appointment as an Official Visitor for the purposes of the *Corrections Management Act 2007* and the *Children and Young People Act 2008*.

This Official Visitor position is an identified Aboriginal and Torres Strait Islander position.

The role of Official Visitors for Corrections is to visit the Alexander Maconochie Centre and other places where detainees are held, as well as places outside correctional centres where detainees have been directed to work or participate in an activity, and to inquire into complaints from detainees.

The Official Visitors liaise with detainees, listen to and inquire into complaints, provide quarterly written reports to the Minister for Corrections and ensure that operations are in accordance with the provisions of the *Corrections Management Act 2007*.

The role of the Official Visitors for Children and Young People is to visit and inspect detention places and places of care (residential);

The Official Visitors provide a voice for, and advocacy on behalf of, vulnerable children and young people by receiving and manage complaints from children, young people and others. The Official Visitors provide quarterly written reports to the Minister for Disability, Children and Youth and ensure that operations are in accordance with the provisions of the *ACT Children and Young People Act 2008*.

An Official Visitor must possess well developed liaison and communication skills and have the capacity and willingness to communicate sympathetically with people in challenging situations. An understanding of the ACT's criminal justice system and child protection system would be valuable.

High standards of integrity, impartiality and objectivity are required as is an understanding of the processes for resolving grievances and a sound understanding of the *ACT Human Rights Act 2004*.

Official Visitors need to command the continuing respect and confidence of relevant stakeholders and the community.

Appointment will be on the basis of individual expertise and suitability and not as a representative of an organisation. Appointments are for a period of up to three years.

Remuneration is determined by the ACT Remuneration Tribunal and the current Part-time Public Office Holder Determination can be found at the Remuneration Tribunal's website: www.remunerationtribunal.act.gov.au/determinations

Current employees of the Public Service are not eligible to apply for the position of Official Visitor.

How to apply

To apply, applicants are asked to submit an expression of interest (maximum four A4 pages) detailing their knowledge, skills and experience against the selection criteria, a current Curriculum Vitae and two current written references. Selection may be based on application and referee reports only. A copy of the selection documentation is available on the ACT Corrective Services website <http://cs.act.gov.au/page/view/936/title/indigenous-official-visitor>

Expressions of interest are to be sent to: ACTCSPolicy@act.gov.au

Further information can be obtained from Louise Crossman on (02) 6205 7184 or via email to Louise.Crossman@act.gov.au or from Alison Grace on (02) 6205 9225 or via email to Alison.Grace@act.gov.au

Applications close on 16 March 2018.

CLICK TO APPLY