



**Aboriginal
Ability Links NSW
Broken Hill**

1x Full Time (35hrs/week)

Aboriginal Ability Links Senior Coordinator Position

Generous leave entitlements + Salary Sacrifice arrangements available

Coordinators are employed under the conditions of the Social, Community, Home Care and Disability Services Industry Award 2010.

Broken Hill Local Aboriginal Land Council, Aboriginal Ability Links NSW, has a vacancy for 1 full time Aboriginal Ability Links Senior Coordinator position to join our team, based in Broken Hill until 30 June 2019. Employment is subject to ongoing funding and work performance. Travel is a requirement of the position to deliver the Aboriginal Ability Links NSW in Western Region communities.

The position will be responsible for assisting management in maintaining current Ability Links programs, cross sector partnerships and pursuing business development opportunities, government tenders and funding sources to expand the service of the Broken Hill LALC Ability Links Program. The position also plays a key role in ensuring Aboriginal participants 0-64 yrs with disability are empowered on their decision making, and enable the participant, families and carers to access choices, resources and opportunities within their communities.

Selection Criteria

The ideal candidate will have:

- Aboriginality is a genuine occupational qualification as authorised by Part 2, division 2, Section 14(d) of the Anti-Discrimination Act, 1977,
- 2 + years' experience working in disability or social services at a project or contract management level ,
- Minimum Diploma Level education or equivalent experience
- Demonstrated ability to work alongside communities and mainstream services.
- Demonstrated experience in writing successful funding/grant applications
- Highly developed communication, interpersonal and negotiation skills, and the ability to communicate with confidentiality and sensitivity,
- Advanced computer skills and Current NSW Driver's Licence
- Current NSW Working with Children Check

Ability Links is looking for someone who:

- has the capacity and willingness to undertake ongoing travel and overnight stays as required,
- Is a high level thinker and can communicate with stakeholders at a high level
- has experience in project and contract management
- Possesses the ability to multi task and work well under pressure.

This is an Aboriginal Identified Position. Aboriginality is a genuine occupational qualification as authorised by Part 2, division 2, Section 14(d) of the Anti-Discrimination Act, 1977.

To apply for a position, applicants must submit a cover letter, resume and the selection criteria addressed to:

**Chief Executive Officer
PO Box 392
Broken Hill NSW 2880**

Applications submitted without addressing the selection criteria will NOT be considered.
Completed Applications can be emailed to Cory Paulson: cory.bhllc@inet.net.au

Applications close at 5pm 13th July 2018

Please note, only short listed candidates will be contacted for interviews following the closing date.