



Broken Hill Local Aboriginal Land Council
The Chief Executive Officer (CEO)

Exciting Management Role with Great Benefits!!!

**(Attractive remuneration package with generous Salary Sacrifice arrangements available)
Full Time**

The CEO performs statutory functions in accordance with the provisions of the NSW Aboriginal Land Rights Act 1983 (ALRA), being responsible for reporting to the board and managing/overseeing the day to day operation and administration of the Broken Hill Local Aboriginal Land Council (BHLALC) in line with the BHLALC Community Land & Business Plan and in accordance with best practice. You will develop strong relationships with new and existing partners to ensure continuation of BHLALC programs including the Ability Links NSW and the BHLALC Social Housing Programs, whilst identifying and delivering new program opportunities.

SELECTION CRITERIA

Essential

- To have an understanding of the ALRA and to be able to demonstrate the ability to manage the legislative and reporting requirements of a Local Aboriginal Land Council under the ALRA;
- Experience operating in a senior management position in a complex not for profit organisation with a board of management;
- Ability to manage, lead and develop staff;
- Ability to work under pressure, prioritise tasks, and meet deadlines;
- Organisational and management experience to effectively lead, direct and manage the BHLALC including the ability to prepare and or facilitate management meetings;
- Knowledge and/or appreciation of the cultural, social and economic needs of Aboriginal people;
- Knowledge and understanding of the issues that affect Aboriginal communities, societies and cultures in NSW;
- A sound understanding of Equal Employment Opportunity & Work Health and Safety requirements; and
- Current NSW Working with Children Check

Desirable

- NSW Driver's License
- Social Housing management experience or knowledge;
- Demonstrated proficiency in spreadsheets, databases & Microsoft Office Suite of products

Applications close Thursday, 31st January 2019 at 5.00pm Applications are required to be submitted by email.

To be considered for this role applications must be submitted directly to the Chairperson Mr. Jarred Menz at chairperson.bhllalc@iinet.net.au by the closing date and must include: a covering letter, a separate attachment outlining your experience against the selection criteria and a current resume, including the names and contact numbers of two recent work related referees.

Applicants who do not address the essential and desirable criteria will not be considered for shortlisting.

For further information or to obtain a copy of the position description, please email your request to chairperson.bhllalc@iinet.net.au

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**