



Australian Government

Bureau of Meteorology

Transformation Coordinator

- **Location - Melbourne – CBD & inner suburbs**
- **Salary – 78,686 to \$89,463 plus 15.4% superannuation**

The Enterprise Strategy and Transformation Program is implementing strategy and transformation frameworks, ensuring that change management and business transformation activities are coherent, consistent and coordinated across the Bureau. The program also undertakes activities to increase the Bureau's capacity to anticipate and respond to future trends and shocks, building resilience through continuously scanning and evaluating our external environment, and building and applying knowledge on emerging trends, competitor activity and market disruption.

We are looking for a creative, capable and adaptable professional to fill the Transformation Coordinator role in the Enterprise Transformation Team. Reporting to the Enterprise Transformation Lead, this position will be responsible for working across the Bureau to coordinate activities required to support the development and rollout of the organisational change capability. The successful applicant will be a team player who values working collaboratively and supporting colleagues to solve problems and achieve objectives.

To be a strong contender for this role you will be:

- able to make strategic linkages, work collaboratively and support your colleagues through complex policy and stakeholder challenges;
- a forward thinker, who is self-motivated, resilient and adept at building relationships;
- able to demonstrate sound judgement, have a strong focus on results and the ability to resolve complex issues, through marshalling resources and leveraging relationships;
- a first-class communicator with excellent representational skills, exchanging information effectively and respectfully; and
- a strong writer with the ability to interpret and then simplify content for a general audience.

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties, and certification in a change management methodology such as Prosci will be highly regarded.

Closing Date: February 7, 2019.

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**