



Caritas
AUSTRALIA

**End poverty
Promote justice
Uphold dignity**

FAP Coordinator – Indigenous Liaison

- **Use your passion to make a difference**
- **Generous salary packaging benefits**
- **Full-time, Sydney-based role**

Our Organisation

Caritas Australia (CA) is the Catholic agency for international humanitarian relief and development in Australia. Through effective relationships with the Church, partners and communities in Africa, Asia, the Pacific and Australia, Caritas Australia helps to end poverty, promote justice and uphold dignity.

Caritas Australia is an agency established under the Australian Catholic Bishops Conference. Our National Office is based in Sydney and we have offices in several capital cities throughout Australia. Almost half of our staff are based overseas.

Your Role

As the First Australians Program Coordinator (FAP) – Indigenous Liaison your primary purpose is to develop, cultivate and manage partner relationships for the FAP with effective wider stakeholder engagement and contributing to the ongoing development of the FAP strategy and programs that achieve significant impact.

In this role, your responsibilities will include:

- Accompanying and strengthening the capacity of FAP partners in line with CA Integral Human Development (IHD) effectiveness framework.
- Proactively seeking new resources and opportunities for the FAP and for FAP partners
- Supporting in the development and management of the annual FAP budget
- Proactively representing Caritas Australia at key stakeholder, church and government forums and develop networks and alliances in relation to the FAP.

Your Capabilities

You will thrive in this role if you:

- Have community development experience working with Aboriginal and/or Torres Strait Islander communities.
- Are passionate about the impacts of Australia's history and challenges facing Aboriginal and Torres Strait Islander peoples in Australia today.
- Have experience in managing development programs, Design, Monitoring, Evaluation and Learning (DMEL) and financial accountabilities.
- Can apply beliefs and values consistent with Caritas Australia's Mission, Vision and Code of Conduct and Catholic Social Teaching

How to apply for this role

To apply for this role, please visit <https://www.caritas.org.au/jobs> and view the full Position Description. Please send your application to jobs@caritas.org.au by **COB Friday, 14 December 2018** with a subject line which indicates the role title and channel through which you found the ad (e.g. FAP Coordinator via Koori Mail).

Applications must specify Australian residency or work visa status and include a CV, Cover Letter and responses to the Selection Criteria set out in the Position Description.

For further information please contact Stephanie Lalor on 02 8306 3492.

Caritas Australia is an Equal Employment Opportunity (EEO) employer. Caritas Australia welcomes and encourages Aboriginal and Torres Strait Islander applicants for all advertised positions.

Caritas Australia recognises the personal dignity and rights of children towards whom it has a special responsibility and duty of care and respect. The successful candidate will be required to undergo a National Criminal History Record Check and Working with Children Check.

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**