



## Safeguards Officer (Specialist) (Several Positions)

**Classification:** APS Level 6 / Executive Level 1

**Group:** International Security, Humanitarian and Consular

**Division:** Australian Safeguards and Non-Proliferation Office (ASNO)

**Employment Type:** Ongoing, Full-time

**Salary:** APS Level 6 \$83,900 - \$94,339, plus superannuation

Executive Level 1 \$104,481 - \$116,871, plus superannuation

**Location:** Canberra

**Reference:** A232/2019

Are you interested in global nuclear non-proliferation issues?

Are you excited about the role science can play in ensuring peaceful uses of nuclear technology?

Are you good at communicating complex technical matters to a range of audiences?

### THE OPPORTUNITY

The successful applicant will help to ensure compliance with international non-proliferation treaty obligations by Australia, and to promote compliance by other countries.

As a member of an ASNO team, you will be part of a high performing regulator that provides clear guidance to agencies and businesses, and an advisor on verification of international nuclear non-proliferation and disarmament commitments.

The department supports flexible working arrangements, including part-time work and job sharing.

DFAT is committed to providing an inclusive and diverse workplace where all employees are valued. We appreciate the experiences, skills and perspectives of all individuals. We actively encourage applications from people from diverse backgrounds. Please refer to our Workplace Diversity internet page for further information.

### OUR IDEAL CANDIDATE

Ideally, you will have tertiary or postgraduate qualifications in physical science or engineering and a good understanding of nuclear non-proliferation issues including the related verification arrangements. We seek people who have keen attention to detail, who can work with detail and distil the key messages without distortion, and are inquisitive and enthusiastic about the subject. The ideal applicant will be someone who is excited about science, the role of science in government and can communicate with clarity. You are unlikely to be engaged in empirical research, but you will need to be able to work with and analyse data from a range of sources as part of our regulatory role and for the provision of specialist policy advice to government.

### KEY DUTIES

The key duties of the position include:

- Administer the regulation of nuclear materials in Australia through the state system of nuclear accountancy and control, including serving as a nuclear safeguards inspector
- Engage with the International Atomic Energy Agency and Australia's bilateral nuclear cooperation agreement partners on nuclear accountancy and control, safeguards implementation and nuclear security
- Provide expert technical advice to the Australian Government on nuclear issues
- Work with domestic and international partners on treaties and verification related to the nuclear test ban and nuclear disarmament and/or on outreach and training on nuclear safeguards and security

### WHAT WE DO

The goal of ASNO is to enhance Australian and international security through activities which contribute to effective regimes against the proliferation of nuclear and chemical weapons. ASNO performs domestic regulatory functions to ensure that Australia is in compliance with treaty commitments, including those of the Nuclear Non-Proliferation Treaty, Comprehensive Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency (IAEA), Comprehensive Nuclear-Test-Ban Treaty, Convention on the Physical Protection of Nuclear Material and Chemical Weapons Convention and that the public is protected, through the application of high standards of safeguards and physical protection to nuclear and chemical materials and facilities. ASNO administers Australia's safeguards treaties with the International Atomic Energy Agency (IAEA) as well as Australia's network of 25 bilateral nuclear cooperation agreements with some 43 countries. We lead in the negotiation of new nuclear cooperation agreements and we work closely with the IAEA and regional partners to ensure nuclear materials are safeguarded and subject to appropriate levels of physical

protection and provide expert input on verification for the CTBT and future disarmament treaties. We work to strengthen the operation and effectiveness of relevant treaty regimes through the application of specialist knowledge to complex policy problems in technical areas, including treaty verification and compliance and we engage in outreach and capacity building.

### WHO WE ARE

The Australian Safeguards and Non-Proliferation Office (ASNO) is a part of DFAT, with 17 staff led by Director General ASNO, a statutory appointee reporting directly to the Minister for Foreign Affairs. Many of our people have postgraduate qualifications in physical or biological science, while others have legal and accounting backgrounds. Our people work at the interface of science, policy and regulation and need to be able to communicate on these matters to domestic and international audiences. You can learn more about ASNO through our Annual Report available at:

<http://dfat.gov.au/international-relations/security/asno/Pages/annual-reports.aspx>

### WHAT WE OFFER

- A diverse and inclusive workplace and attractive remuneration package including generous employer superannuation contributions.
- Exciting and fulfilling work at the heart of government.
- The opportunity to work with strong, smart, visionary and experienced leaders who encourage and support you to develop your interests and expertise and achieve your ambitions.
- The department supports flexible working arrangements, including part-time work and job sharing.

### HOW TO APPLY

Submit an application via the DFAT website at <http://www.dfat.gov.au/careers/> by **Monday 16 September at 2:00pm AEST**. Your application will need to provide:

- your personal details,
- a 1000 word pitch telling us how your skills, experience and qualifications makes you the best candidate for this opportunity,
- details of your professional experience and qualifications;
- details of referees.

Please note that this process captures all the information needed for your application. **Separate resumes will not be accepted.**

Information on the required skills and capabilities for a role at this level can be found on the Australian Public Service Commission website at: Work level standards: APS Level and Executive Level classifications.

### ELIGIBILITY REQUIREMENTS

Candidates must be Australian citizens.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

A face-to-face interview is a critical part of the security clearance process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas, please be aware that you will be required to travel to Canberra **at your own expense** to undertake the security clearance interview. Interviews cannot be conducted by video link or Skype.

Depending on the role into which you are placed, you may be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

### ADDITIONAL INFORMATION

Candidates' attention is drawn to the department's policy on recruitment or promotion to specialist positions. This position is categorised as "specialist". If you are recruited to this position, you will be required to remain in your area of specialisation for a minimum of three years, before becoming eligible to apply for movement within the department subject to capability and performance.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement.

### WHO TO CONTACT

For position-specific information, please contact Craig Everton, Director - 02 6261 1941.

Queries about the selection process should be directed to the DFAT Recruitment Team via [recruitment@dfat.gov.au](mailto:recruitment@dfat.gov.au) or phone (02) 6261 9811.

*Advancing the interests of Australia  
and Australians internationally*