



**Australian Government**

**Department of Foreign Affairs and Trade**

## **2020 Corporate Management Graduate Program**

**APS Level 3, \$67,124 plus superannuation**

**Ongoing, Full-time**

**Negative Vetting Level 2 Security Clearance**

**Canberra, ACT**

Our two-year corporate management graduate program in Canberra will kick-start your career in DFAT. During the course of the program, you will undertake a tailored learning package delivered through the Diplomatic Academy. You will develop a broad knowledge and understanding of the Government's foreign, trade and aid policy priorities, the international environment and the department's financial and corporate context. You will undertake work placements across different areas of the department's corporate operations, giving you first hand experience of the department's diverse range of work including:

- financial and asset management;
- media;
- auditing;
- human resources;
- procurement and contract management;
- records management;
- overseas property management;
- consular and passport services; and
- ICT and cyber security.

The corporate management graduate training program includes a block of courses designed to build upon and give graduates the opportunity to fill gaps in their academic studies. There are workshops to develop graduates' presentation and negotiation skills, as well as courses in, leadership, public diplomacy, risk and innovation, people and financial management, and consular services. Graduates also have an opportunity to train with peers from other countries and travel interstate to make calls on peak industry bodies and government officials.

After you have successfully completed the program, you will be promoted to an ongoing APS 4 position in Canberra. You will also be eligible to apply for positions in one of our overseas posts, although it can be a few years before graduates take up overseas positions.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement.

Please visit the DFAT website to view further details of this opportunity.

**Applications close 25 March at 2:00pm AEST.**

**DFAT WEBSITE**