



Australian Government

Department of Foreign Affairs and Trade

**Assistant Director – International Development  
(Affirmative Measure Indigenous)**

**Executive Level 1 (\$102,432 - \$114,579) plus superannuation**

**Various Divisions**

**Various Branches**

**Ongoing, Full-time, Part-time**

**Canberra, ACT**

The Department of Foreign Affairs and Trade (DFAT) is seeking energetic and talented people to contribute to our international development policy and practice. This includes:

- Development policy - effectively operating in complex environments to deliver influence and impact.
- Portfolio management – skills across design, implementation, monitoring and evaluation, risk, contract and stakeholder management. Apply knowledge across geographic regions, sectors and social and political contexts and international institutions.
- Operations management – for program enabling functions including for example, public financial management, aid programme procurement, fraud and risk.

These positions are located in Australia. Successful candidates will be placed in a development-related role in Canberra for a minimum of two years. After this period, employees are eligible to apply for alternative positions across the department, including positions overseas, through an internal competitive process.

The department supports flexible working arrangements, including part-time work and job sharing. This recruitment process will be used to fill current vacancies as well as vacancies which may arise over the coming 12 months.

Candidates must be Australian citizens.

To demonstrate eligibility for employment under this affirmative measure, candidates are required to provide evidence that they are an Aboriginal and/or Torres Strait Islander person.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

A face-to-face interview is a critical part of the security clearance process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas please be aware that you will be required to travel to Canberra at your own expense to undertake the security interview. Interviews cannot be conducted by video link or Skype.

Depending on the role into which you are placed, you may be required to obtain and maintain a valid Working with Children/Vulnerable persons clearance.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement.

***\*The filling of these vacancies is intended to constitute an affirmative measure under subsection 8(1) of the Racial Discrimination Act 1975. These vacancies are only available to Aboriginal and/or Torres Strait Islander people.***

Please visit the DFAT website to view further details of this opportunity.

**Applications close Monday 6 August 2018 at 2:00pm AEST.**

**DFAT WEBSITE**