



**Australian Government**

**Department of Foreign Affairs and Trade**

## **Assistant Director, Security Communications (Specialist)**

**Executive Level 1 (\$102,432 - \$114,579), plus superannuation**

**Security Policy Branch**

**Security Governance, Policy and Communications Section**

**Ongoing, Full-time/Part-time**

**Canberra, ACT**

We are looking for an Assistant Director to manage the department's security communications program, which promotes a robust security culture within the department. The program is innovative and explores all methods to engage and educate DFAT staff about their security responsibilities, including through animated campaigns, outreach events and the creative use of information technology.

Operating under the broad direction of the Director, Security Governance, Policy and Communications, you will have excellent oral and written communication skills and a strong ability to work collaboratively and bring stakeholders together. Experience managing people, budgets and other resources is highly desirable.

Candidates must be Australian citizens.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

A face-to-face interview is a critical part of the security clearance process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas, please be aware that you will be required to travel to Canberra **at your own expense** to undertake the security clearance interview. Interviews cannot be conducted by video link or Skype.

Depending on the role into which you are placed, you may be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Candidates' attention is drawn to the department's policy on recruitment or promotion to specialist positions. This position is categorised as "specialist". If you are recruited to this position, you will be required to remain in your area of specialisation for the duration of your employment with the department, unless you are successful in a subsequent merit-based selection process.

Please visit the DFAT website (click below) to view further details of this opportunity.

**Applications close Monday 24 September 2018 at 2:00pm AEST.**

**DFAT WEBSITE**