



Australian Government

Department of Foreign Affairs and Trade

Overseas Security Adviser (Specialist)

APS Level 4 / APS Level 5 (\$67,657 - \$79,720), plus superannuation

Services Delivery Group

Security Branches

Ongoing, Full-time/Part-time

Canberra, ACT

As a member of a team, under the supervision of an Assistant Director, you will be required to provide administrative support to the team as well as provide advice and support to domestic DFAT offices and overseas posts for the delivery and management of effective security arrangements that are the basis of a strong security culture.

This entails providing assistance in the development and implementation of security policy, plans and procedures based on risk management principles and departmental standards for the protection of people, information and assets. Security Specialists at the APS 4 and APS 5 levels assist in undertaking formal inspections of offices/posts to evaluate the effectiveness of security arrangements, including physical and protective security and draft reports with recommendations to senior management on security risk assessments and the appropriate risk treatments.

Candidates must be Australian citizens.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

A face-to-face interview is a critical part of the security clearance process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas, please be aware that you will be required to travel to Canberra **at your own expense** to undertake the security clearance interview. Interviews cannot be conducted by video link or Skype.

Depending on the role into which you are placed, you may be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Candidates' attention is drawn to the department's policy on recruitment or promotion to specialist positions. This position is categorised as "specialist". If you are recruited to this position, you will be required to remain in your area of specialisation for the duration of your employment with the department, unless you are successful in a subsequent merit-based selection process.

Please visit the DFAT website (click below) to view further details of this opportunity.

Applications close Monday 24 September 2018 at 2:00pm AEST.

DFAT WEBSITE