

Aboriginal  
Family Violence  
Legal Service



Sharing stories, finding solutions

## Support Worker

(Permanent Full Time Position Available)

Attractive employee benefits, including generous  
salary packaging

Djirra supports Aboriginal women's journey to safety and wellbeing, and provides legal and practical supports to Aboriginal people experiencing family violence across Victoria. Djirra is an Aboriginal Community Controlled Organisation with a rich history, and we are growing our services across regional Victoria.

The Mildura office of our Aboriginal Family Violence Legal Service has an opportunity for a dedicated Paralegal Support Worker to provide support and information to clients who have experienced family violence. You will work closely with a Lawyer assisting clients in both the Mildura and Swan Hill regions to access a variety of legal, social, psychological, cultural, health and other support services to address their needs.

### As a Paralegal Support Worker you will

- Provide support to clients, including at court, and make referrals to counselling, housing and other support services
- Assist clients to access Family Violence Flexible Support Packages
- Meet with local Aboriginal organisations and service providers across the region to establish working relationships
- Participate in our community legal education activities
- Undertake legal administration tasks, including reception duties, client intake, and assisting the Lawyer with day-to-day management of client files
- Provide general office duties.

While you are not required to have a legal background, you will gain an understanding of legal processes through your work with our lawyers.

The position will require travel across both regions, including fortnightly outreach to Swan Hill.

*This is a designated position established as a special measure under section 12 of the Equal Opportunity Act 2010 (Vic). Only female candidates are eligible to apply for this position. Preference will be given to women of Aboriginal and Torres Strait Islander descent.*

### How to Apply

To find out more about the position, and how to apply, refer to our Get Involved page on our website [www.djirra.org.au](http://www.djirra.org.au). Enquiries may be directed to the Human Resources Advisor [hr@djirra.org.au](mailto:hr@djirra.org.au) or phone (03) 9244 3333.

**Applications for this position will close upon appointment of the successful candidate.**

**DJIRRA JOB LINK**  
CLICK FOR FURTHER INFORMATION