



Australian
National
University

EVENTS AND OUTREACH COORDINATOR

The ANU College of Business and Economics educates the next generation of business leaders, professional economists and academics.

The Events and Outreach Coordinator plays a major role in collaborating with College stakeholders to plan, promote and implement a number of events and outreach activities, including seminars, workshops, public lectures and conferences.

The Events and Outreach Coordinator is a member of the CBE Communications and Outreach team. Under the general direction of the Deputy Manager, the role will work closely with academic and professional staff, College visitors and others stakeholders to explore and identify the best way in which events and outreach can be undertaken at the College. The role will be required to work flexible hours.

ANU values diversity and inclusion and is committed to providing equal employment opportunities to those of all socio-economic backgrounds, race, religion, gender and identities. The University actively encourages and welcomes applications from people with disability, women, Aboriginal and Torres Strait Islander peoples, mature age people and candidates from culturally and linguistically diverse backgrounds.

The ANU is committed to being the university of choice for Aboriginal and Torres Strait Islander academic and professional staff. If you meet the minimum requirements for the advertised position and have provided supporting documentation identifying as Aboriginal and/or Torres Strait Islander, you will be guaranteed an interview for the position.

Classification

ANU Officer 6/7

Salary package

\$80,756 - \$92,957
per annum plus 17%
superannuation

Employment term

Full time, Continuing

Closing date

Friday, 13 September
at midnight AEST.



Enquiries

For confidential enquiries please contact Michelle Mossfield
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