



ABOUT MUSEUMS VICTORIA:

Museums Victoria cares for the State scientific and cultural collections, providing visitor access, activities and events at five distinct venues: Melbourne Museum, Immigration Museum, Scienceworks, IMAX Cinema and world heritage listed Royal Exhibition Building.

To learn more about Museums Victoria, please visit <http://museums victoria.com.au/about/>

Program Officer, First Peoples (Full-time, Ongoing)

- Full time, ongoing opportunity within Victorian State Government organisation
- Exciting and challenging role in one of Australia's premier cultural organisations
- Close to public transport

Australia's largest public museum organisation is seeking a **Programs Officer** to contribute to the development of and to deliver programs for a range of diverse audiences.

ABOUT THE POSITION:

Reporting to the Head of First Peoples department, this position is accountable for ensuring that program delivery engages Museums Victoria's audiences and contributes to the audience experience.

Please see our Role Statement for full Key Selection Criteria required by the successful applicant. Applications that do not address the full Key Selection Criteria will not be considered.

OTHER INFORMATION

This is a full time, ongoing position. The salary on offer is \$61,016 per annum (Base of grade) plus 9.5% superannuation.

Project Officer, First Peoples (Full-time, Ongoing)

- Full time, ongoing opportunity within Victorian State Government organisation
- Exciting and challenging role in one of Australia's premier cultural organisations
- Close to public transport

Australia's largest public museum organisation is seeking a **Project Officer** to provide administrative support to the Head of First Peoples Department and to co-ordinate the administration of the First Peoples Department.

ABOUT THE POSITION:

Reporting to the Head of First Peoples department, this position is accountable for the effective administrative operation of the First Peoples Department through the provision of efficient and timely administrative systems, financial monitoring and management, communication with internal and external stakeholders, staff instruction and training, and project support for departmental activities, including events.

OTHER INFORMATION

This is a full time, ongoing position. The salary on offer is \$68,884 per annum (Base of grade) plus 9.5% superannuation.

Please see our Role Statement for full Key Selection Criteria required by the successful applicant. Applications that do not address the full Key Selection Criteria will not be considered.

HOW TO APPLY?

For more information about these positions, please contact Shannon Faulkhead – Head, First Peoples on 0409 754 093.

For further information on the positions and to apply click on the **web link** button below.

Applications Close: Sunday, 25 August 2019.

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**