



NCIG

NATIONAL CENTRE FOR
INDIGENOUS GENOMICS

NCIG Board Vacancy

Call for Expressions of Interest to fill board vacancy

About NCIG

The National Centre for Indigenous Genomics (NCIG) was formed by the Australian National University in 2013 to manage a remarkable collection of biospecimens, documents and data collected from Indigenous Australians some decades ago.

The Centre provides a safe, permanent, national keeping place for samples and genomic data for Indigenous Australians, under an Indigenous-majority board with federal statutory powers.

Functions of the Board

The Governance Board is the custodian of the Collection and is responsible for the management and use of the Collection, and for the appropriate addition of material to the Collection in accordance with international standards.

The Board:

- oversees operations of the Centre
- approves policies for the management and use of the Collection; addition of material to the Collection; engagement of the Centre with Indigenous communities, organisations and people in relation to the Collection
- approves policies for the engagement of the Centre with Indigenous communities, organisations and people in relation to the Collection
- provides advice to the ANU Council and ANU Vice-Chancellor about the Collection;
- promotes the Collection as a national and international resource
- seeks funding for the purposes of the Centre
- encourages the Centre to promote the use of the Collection for research

Composition of the Board

The Board consists of nine members, of whom a majority must be Indigenous Australians. The Chair of the Board must be Indigenous.

Skills and Experience of Board members

The Board is mindful of the need to have a relevant mix of skills and experience amongst its members. Experience, qualifications and skills from the following broad areas are highly regarded:

- Indigenous consultation and engagement (policy, practice and strategy)
- genomics, in a clinical or research context
- medical and health qualifications, in a clinical or research context
- large, open source data, in a clinical or research context
- strategic planning
- marketing, communications and fundraising strategy

Operations of the Board

The Board meets four times per year, approximately quarterly. Two meetings are held in Canberra (one day each) and two meetings are held via phone/video link (2-3 hours each). From time to time the Board is asked to consider matters between meetings, via email and phone/video link.

The Board is supported in the execution of its functions by the Director of the Centre and by a Secretariat Officer, both of whom are employees of the Australian National University.

Term of appointment and remuneration

Board members are not entitled to remuneration as a member but may be reimbursed for any reasonable expenses incurred in carrying out the duties of a member.

Board members are typically appointed for 2 years but may be appointed for a term of up to 4 years. A member may be reappointed, but may not hold office for longer than 8 consecutive years.

About the vacant board role

The current Board is drawing to the end of its first two-year term and has implemented a staggered timetable of retirement, giving rise to at least one vacancy for an Indigenous member.

The new member/s will take up their role effective **1 January 2019** for an initial appointment of 2 years (ending 31 December 2020).

To apply

Please write a piece explaining your interest in the role and the skills and experience you would bring to the Board (maximum 500 words). Attach a current CV. Send Expressions of Interest to chair.ncig@anu.edu.au. Expressions of Interest must be received by **5pm, Friday 28 September 2018**.

Enquiries

All enquiries will be treated in strict confidence. Enquiries should be addressed to the Board Chair, Mr Mick Gooda, at chair.ncig@anu.edu.au.

Other information

The National Centre for Indigenous Genomics Statute 2016 can be viewed on the **Federal Register of Legislation**. (<https://www.legislation.gov.au/Details/F2016L01873>)

NCIG Website (ncig.anu.edu.au)

The Governance Framework (policies) of NCIG can be viewed on the NCIG Website (ncig.anu.edu.au/governance-framework).

2017 Annual Report of NCIG can be viewed on the NCIG Website (ncig.anu.edu.au)