

Procurement Manager

- **Aboriginal Targeted Role - Open to Aboriginal and Torres Strait Islander applicants only**
- Enjoy excellent benefits such as our flexible work opportunities, online and class-based learning courses, salary packaging, generous leave options, fitness passport, and our dedicated Women in Leadership focus & support options
- Transport Service Grade 9 (\$126,194 - \$141,336), plus employer's contribution to superannuation and annual leave loading
- Ongoing Full Time Opportunity
- Chatswood Location

Within Transport for NSW, our Commercial team is accountable for the management of 3rd party agreements, governance, and probity and compliance for commercial and procurement activities. We also handle development and implementation of procurement and delivery strategies, collaborative contracts management, contract dispute resolution, and deploying procurement and commercial resources into projects across the business.

The Opportunity

This is a targeted role, open to Aboriginal and Torres Strait Islander applicants only.

We have an ongoing opportunity for a Procurement Manager to be a part of our Commercial team based in Chatswood. This role plays a key part in managing the practical implementation of the NSW Aboriginal Procurement Policy (NSWAPP) and the Aboriginal Participation in Construction (APiC) across our Infrastructure & Services group (I&S).

Reporting to the Senior Manager Procurement, the primary purpose of the role is to co-develop and coordinate the creation of an Aboriginal Procurement Strategy, and advise on NSWAPP and APiC requirements and opportunities to our project teams. In addition, responsibilities of your role include:

- Supporting in the development of procurement and contract documentation to reflect Aboriginal participation commitments
- Developing reporting frameworks to track progress and compliance, and ensure continuous improvement,
- Liaising with other Transport cluster agencies and NSW Government agencies on best practice and lessons learned in implementing these policies,
- Acting as an advocate for change, including enhancing understanding of the importance of Aboriginal participation across the business

We are looking for a motivated individual who will participate in oversight, strategy, and direction; and lead performance improvement in the implementation of the agency's development of the Aboriginal Participation in Construction (APiC) program, as well as Aboriginal participation in non-infrastructure procurement across the Infrastructure & Services team.

In return, we can offer you the following benefits:

Generous compensation package

- Transport Service Grade 9 (\$126,194 - \$141,336), plus employer's contribution to superannuation and annual leave loading
- access to award conditions of employment
- Potential to earn 13 flex-leave days per year
- Potential to earn 5 Christmas flex-leave days per year
- 4 weeks annual leave with 17.5% annual leave loading
- A range of leave options to help support you and your family at times of need
- Salary packaging options (Superannuation/car lease options)

Work Life balance

- Flexible working
- Opportunities to work in different office locations and work from home by agreement
- Work anytime between 7am and 7pm
- reduced work week available via job share or part-time arrangement on a temporary or permanent basis
- Option to purchase fitness passport for over 250 gyms and pools
- Gym access onsite at Mascot

Development Opportunities

- Study Assistance
- Leadership development programs
- Careers focus program
- Training

For more information on this role, click on the **WEB LINK** below.

About us

At Transport, our vision is for a truly integrated transport system that will meet the needs of our customers now and into the future. The Transport portfolio includes Transport for NSW as principal agency with Sydney Trains, NSW Trains, State Transit Authority and Roads and Maritime Services as our key operating agencies.

We are a values based organisation and employ the most talented people to work together to deliver services for our customers and make NSW a better place to live, do business and visit.

Benefits

At Transport our people have access to a range of benefits that help balance life at work and at home. These include flexible working arrangements, professional development opportunities, health and wellbeing programs, and a program that helps you stay connected with work before, during and after parental leave.

Check out our Employee Benefits Guide to find out more about the benefits available to you when you join Transport.

Our commitment to Diversity

Great people come from all walks of life and at Transport for NSW we are committed to developing a diverse workforce that reflects the community we serve. To increase employment opportunities for groups underrepresented in the Transport workforce, Transport uses targeted recruitment strategies available under the workforce diversity provisions of the Government Sector Employment Act (Government Sector Employment Rule 26).

Essential requirements

- **To be eligible to apply for this role you must be an Aboriginal person or Torres Strait Islander**
- Tertiary qualifications in a relevant discipline or equivalent experience

Please note: The successful candidate will need to undertake background checks and criminal record checks.

How to apply

To apply for this role, please submit a resume and brief covering letter (no longer than two pages) which addresses:

- 1 The reason for your interest in this role, and
- 2 How your skills and experience suit the role

For more information on how to apply for a role in the NSW Public Sector or for more information on Transport for NSW please click on the **WEB LINK** below to see further information on our website.

For any enquiries, please contact Claire Minahan on 02 8574 3550 and quote **00006GKO**.

If you encounter technical issues please contact I Work for NSW Support Team on 1800 562 679 (Mon-Fri) or support@jobs.nsw.gov.au.

Applications close: 11:59 pm, Sunday, 23 September 2018.

[WEB LINK](#)