



Health

## Senior Project Officer Centre for Aboriginal Health

Temporary Full Time (Ongoing employment may potentially become available)

Clerk grade 9/10

Remuneration: \$105,409 - \$116,157 pa

Hours per Week: 35

Location: North Sydney (Moving to St Leonards mid-2020)

**\*Please note: Interviews will not be held until 2018\***

### About this role

The Senior Project Officer provides strategic and operational management of projects and stakeholder relationships within the Health Improvement and Support Team of the Centre for Aboriginal Health; provides expert service delivery and funding advice; and supports the development, implementation and monitoring of key policies, programs and projects to improve health outcomes for the Aboriginal community and reduce the health and service delivery disparity in relation to Aboriginal Health.

This temporary full time role provides an excellent opportunity for qualified candidates who have a passion and desire to work in the challenging and rewarding field of Aboriginal Health.

### Where you'll be working

The Centre for Aboriginal Health is part of the Population and Public Health Division of the NSW Ministry of Health. The vision of the Centre is to work in partnership to build a culturally safe and responsive health system, where Aboriginal people have the same health outcomes as non-Aboriginal people.

### What you'll be doing

Working cooperatively across the Centre, a key focus for this role is to monitor and evaluate the performance and reporting cycle of Aboriginal Community Controlled Health Services; develop and maintain stakeholder relationships through effective communication, negotiation and issues management; and manage budgets and reporting requirements to ensure project outcomes are achieved on time, on budget and to quality standards. Experience with data analysis, and a high degree of computer literacy will be an asset in this role.

Need more information?

- 1 Click here for the **Role Description**
- 2 Find out more about **Applying** for this position
- 3 All applicants must attach a response to the two targeted questions (1-2 pages) and your CV (no more than 5 pages)

For role related queries or questions contact Phillip Bannon on 02 9391 9502 [phillip.bannon@doh.health.nsw.gov.au](mailto:phillip.bannon@doh.health.nsw.gov.au)

### TARGETED QUESTIONS

1) Provide an example of your experience in a project/s you have been involved in which required complex stakeholder engagement and management strategies to achieve the desired outcomes. What were the steps in the process/approach and how do you manage expectations at multiple levels?

2) In this role you will be expected to provide expert advice to senior leadership and stakeholders within NSW Health and externally. What really matters when providing expert advice and how would you characterise your style in providing such advice?

The Ministry of Health values diversity and is committed to building an inclusive workplace culture that reflects the community we serve. We encourage applications from diverse community groups including Aboriginal and Torres Strait Islander people, LGBTI, people with a disability and people from culturally and linguistically diverse backgrounds.

To be eligible for employment in these roles you must be one of the following:

- an Australian Citizen, or
- a permanent resident of Australia, or
- a New Zealand citizen with a current New Zealand Passport, or
- a citizen of another country with an appropriate visa that allows you to work in Australia

You can only be offered employment in this role for the duration that your current visa allows you to work in Australia, and you can only be offered ongoing employment if you have a permanent visa that allows you to work in Australia.

**Applications Close: 17 December 2017**

**CLICK HERE TO GO TO THIS JOB ON OUR WEBSITE**