



RECONCILIATION
AUSTRALIA

General Manager, Communications & Engagement Team

Location: Canberra

**Full-time Fixed-term 2-year contract to 30 June 2020.
(with potential for a 3-year extension depending on funding)**

**RA Level 6, Salary Range \$110,000 - \$125,000 + Super.
Starting salary will depend on experience and qualification.**

Reconciliation Australia is an independent, not-for-profit organisation that promotes reconciliation between the wider Australian community and Aboriginal and Torres Strait Islander peoples. Our vision is for a just, equitable and reconciled Australia.

Reconciliation Australia is seeking a **General Manager, Communications & Engagement Team**.

As General Manager, you are responsible for the strategic and operational leadership of the Communications & Engagement Team, including Reconciliation Australia's signature event – National Reconciliation Week. You will lead Reconciliation Australia's communication, information and events management initiatives. As General Manager you will lead and develop a diverse team.

The General Manager in collaboration with the Chief Executive Officer and Senior Executive Team will:

- Create speeches, reports and presentations for Executive members and Board Directors
- Manage Reconciliation Australia's social media platforms.
- Actively promote through communication, Reconciliation Australia's programs and activities with Aboriginal and Torres Strait leaders and organisations.
- Provide high level strategic advice regarding Reconciliation Australia's branding, information, engagement and communication strategies.

Reconciliation Australia is committed to improving employment opportunities for all Australians especially Aboriginal and Torres Strait Islander peoples.

Working Rights: Applicants for this position should have valid working rights for Australia.

How to apply

To be considered for this position, you are required to email a copy of your current CV and a covering letter addressing the selection criteria that outlines your suitability for the position quoting ref General Manager Communications & Engagement, to jobs@reconciliation.org.au

You can access a copy of the position description and information pack on our website at: www.reconciliation.org.au

For recruitment and job specific information: please contact Giselle Sutor, HR Advisor on 02 6272 2629 or email jobs@reconciliation.org.au quoting ref General Manager, Communications & Engagement.

Application closing date: 28th February 2019.