



RACGP

Aboriginal and  
Torres Strait Islander  
Health

## Policy and Project Officer RACGP Aboriginal and Torres Strait Islander Health

- Permanent full time position (1.0 FTE)
- \$72, 491 plus 13.5% super
- East Melbourne (VIC) location

**About the RACGP:** The Royal Australian College of General Practitioners (RACGP) is Australia's largest professional membership body for general practitioners (GPs). The RACGP represents over 35,000 members including urban and rural GPs, medical students and registrars.

**About the team:** RACGP Aboriginal and Torres Strait Islander Health provides the RACGP with strategic and operational support to advance the RACGP's work in the field of Aboriginal and Torres Strait Islander health.

**About the role:** The role contributes to the preparation of policies and submissions, coordination of related projects, assists in the development of resources for GPs, accredits educational activities and contributes to event planning and stakeholder engagement activities.

**About the candidate:** The candidate will have experience in policy/submission development, project support and coordination, excellent written and verbal communication skills, well-developed research and analytical skills and proficiency in Microsoft Office and a demonstrated ability to work with databases.

**Applications close: 19 October 2017**

For more information visit: <https://www.racgp.org.au/Careers-with-the-RACGP/Job-Opportunities>

*\* Aboriginal and Torres Strait Islander people are strongly encouraged to apply for this position.*