



**ST VINCENT'S  
PRIVATE HOSPITAL**  
SYDNEY

## Clinical Documentation Specialist

**Location:** Darlinghurst, Sydney

**Type:** Permanent

**Reference:** JR103725

Recognised as one of Australia's leading private hospitals, St Vincent's Private Hospital is a world-class medical and surgical facility and provides overnight and day only care across a broad spectrum of specialties. The 270-bed hospital cares for local, national and international patients. Our values derive from the mission and traditions of the Sisters of Charity. Firmly grounded in the Christian tradition, these are translated in to our values and are at the core of our workplace Culture.

Our Hospital is a designated Magnet facility demonstrating a high level of leadership, employee empowerment and professional practice creating an exciting and innovative place to work.

We are part of St Vincent's Health Australia, the nation's largest Catholic not-for-profit health and aged care provider and for over 105 years we have worked in partnership with our patients and their families. Our vision is to serve the community through excellence in care, teaching and research and to reach out to the poor and the marginalised.

### The Opportunity

Do you have an interest in improving clinical documentation?

Do you enjoy working closely with the medical staff?

Registered nurses are required to have extensive clinical experience, excellent communication skills, the strong desire to improve clinical documentation, an interest in education and be willing to learn a new 'specialty area' within nursing.

The primary goal of a Clinical Documentation Improvement Specialist (CDIS) is to identify opportunities for improving the quality of clinical documentation in the medical record.

The CDIS will be part of the quality and safety team will assist with medical record reviews, audits, assist with LOS reporting and strategies.

### About You

- Authority to practice nursing with AHPRA as Registered Nurse
- Excellent written & oral communication skills.
- Minimum four years post graduate experience.
- Previous experience in a CDI role is beneficial
- Strong commitment to a continuous improvement philosophy
- Competence in clinical IT systems for patient and health information and risk management
- Commitment to continued professional development
- Previous experience in similar roles
- Personal integrity and demonstrated commitment to the mission and values of the Mary Aikenhead Ministries.

### The Benefits

We offer all employees the ability to maximise their income by reducing tax payable through salary sacrificing. We also offer our employees career-pathing and ongoing development and learning.

For further information about the position, please contact:

**Xanthe Jones, [xanthe.jones@svha.org.au](mailto:xanthe.jones@svha.org.au)**

Criminal record and/or child protection checks will be conducted and will form part of the selection criteria for this role.

We are committed to equal employment opportunity, ethical practices, and the principles of cultural diversity. As part of SVHA's commitment to the federal government's employment parity initiative, we strongly encourage Aboriginal and Torres Strait Islander people to apply.

**Applications close 25th July 2018**

**FOR FURTHER INFORMATION AND TO APPLY CLICK HERE**