



**ST VINCENT'S  
PRIVATE HOSPITAL**  
SYDNEY

## Quality and Safety Coordinator

**Type: Permanent**

**Location: Darlinghurst, Sydney, Australia**

**Industry: Medical and Nursing**

**Reference: JR107148**

St Vincent's Private Hospital is a world-class medical and surgical facility and provides overnight and day only care across a broad spectrum of specialties.

The values of St Vincent's Private Hospital derive from the mission and traditions of the Sisters of Charity. Firmly grounded in the Christian tradition, our values seek to give form to our activities and are at the core of our Code of Conduct and Code of Ethical Standards.

Inspired by the values of the Sisters of Charity and Sisters of Mercy, our mission is to bring the healing ministry of Christ to all we serve.

Our vision is to serve the community through excellence in care, teaching and research in both public and private health and aged care services, and to reach out to the poor and the marginalised. In doing so, we maintain our fundamental respect for the skills and talents of our staff and our profound respect for the humanity of every individual patient. St Vincent's Health Australia acknowledges its moral responsibility and legal obligation under the Work Health & Safety Legislation and commits to protecting its workers against risks to their health and safety by providing a safe and positive work environment that actively promoted individual wellbeing.

- The primary purpose of this position is to proactively coordinate all aspects of clinical risk, audit and systems review to minimise potential litigation now and into the future.
- Provide support and work closely with the Quality, Safety Risk Manager.
- Coordinate quality improvement to maintain compliance with ACHS accreditation standards.
- Maintenance of risk register, incident management and posting on Riskman
- All positions contribute to the provision of quality and sustainable health services within the ethos of the philosophy, mission, values and ethics of St Vincent's Health Australia.

### **ESSENTIAL REGISTRATION, LICENCE, OR QUALIFICATION REQUIREMENTS**

- Bachelor in Health Administration/Management or similar field
- Registered Nurse with AHPRA

### **OTHER ESSENTIAL REQUIREMENTS**

- At least 5 years post graduate experience
- Medium/High level computer skills and experience collating and reporting data
- Ability to work in a multidisciplinary team & when needed coordinate teams to work on quality projects
- Demonstrates a good understanding of the Quality Improvement Cycle & Risk Management
- Demonstrated ability to meet deadlines, schedules
- Sound Knowledge of National & EQUIP National Standards
- Demonstrates 'can do' attitude and communicates well with key stakeholders
- Experience in dealing with a broad range of clinicians and administrators, including nurses, physicians, clinical and administrative directors and managers

Applications to Margaret Kenny (Director of Clinical Services)

**Closing Date: (29/03/2019)**

**FOR FURTHER INFORMATION AND TO APPLY CLICK HERE**