



Local Area Coordinator - Tamworth

Reference: VIN1470

Type: Contract

Location: Tamworth CBD, Tamworth, Australia

Industry: Community Services

Salary: Attractive package

Description:

Are you interested in being part of the team that supports one of the largest social reforms in Australia empowering individuals and building inclusive communities?

- Full time (38 hrs per week) maximum role
- \$63k - \$69k pa (Level 4 - SCHCADS Award) plus access to generous salary packaging up to \$18,000pa
- Base location: Tamworth

What we do

The St Vincent de Paul Society is a leading provider of community support services and has been assisting people experiencing disadvantage in NSW for more than 130 years. Our people reach out to the most vulnerable in our community through our Conferences, Special Works and Vinnies shops. The Society's mission is to shape a more just and compassionate society by offering a 'hands up' approach to people in need respecting their dignity, sharing our hope and encouraging them to take control of their own destiny.

About the Service

The Society delivers essential Local Area Coordination (LAC) services as part of the National Disability Insurance Scheme (NDIS) rollout in NSW. The National Disability Insurance Scheme (NDIS) represents a significant change in Australia's ways of providing disability support with a focus on individual goals, choice, social inclusion and building capacity. NDIS takes a lifetime approach, investing in people with disability early to improve their outcomes later in life.

The Role

You will work directly with NDIS participants, their families, carers and communities to support their access to the NDIS. Your role will involve individual support planning, providing information and support in building, implementing and reviewing NDIS plans and building community inclusion and capacity. You will also look to assist participants in building their capacity to self-direct and achieve their goals.

You will have the opportunity to receive ongoing professional development and training within your role, giving you the skills to make a difference and help build the capacity for all Australians to control their own life and destiny.

To be successful in this role, you will need

- Relevant qualifications and demonstrated experience working in the human services sector
- To demonstrate person-centred approaches and other contemporary disability and community services practices.
- Good understanding of the key principals and opportunities of the NDIS for Participants.
- Ethical, inclusive and non-judgmental attitudes towards others.
- Ability to be adaptable in changing environments and ability to prioritize competing demands and achieve agreed targets.
- Strong communication, problem solving and influencing skills.
- Ability to connect and develop networks and linkage with local community and mainstream services.
- Interpersonal skills to engage with external stakeholders to establish valuable connections with local communities.
- Computer skills including Excel and ability to work with client information systems.
- Good written and documentation skills, including timely report writing.
- Proven ability to work autonomously while also collaborating positively within a team environment.
- A willingness to adhere to the mission and ethos of the St Vincent de Paul Society and Code of Conduct.
- A valid driver license and ability to undertake regular travel.

The following will also highly regarded:

- Lived experience of disability

Come and join our team!

Valuing Diversity and Inclusion

St Vincent de Paul Society NSW (the Society) is committed to engaging a diverse workforce. The Society recognises the value of an inclusive work environment and believes that our diversity is a strength in the work we do with our local communities. We take pride in the diversity of our people and encourage applications from people from Aboriginal and Torres Strait Islander background, people with disability, people from diverse cultural and linguistic backgrounds, people who identify as LGBTQIA, candidates of any or no religious beliefs and applicants of all ages.

We believe our employees are key to our success and in return we offer:

- Job satisfaction working as part of a team making a difference to people's lives in an organisation that cares about people.
- Generous salary packaging benefits to employees where a portion of take-home pay is tax-free.
- In addition to excellent learning and development programs, as a large purpose driven organisation we provide opportunities to grow your career across a range of teams and services.
- Supportive, friendly and values driven team environment and culture.

Prior to an offer of employment, preferred candidates will be required to complete the pre-employment checks including a Police check, Working with Children check, Health Declaration and/or a medical check, right to work in Australia check. The Society is committed to being a Child Safe organisation, further information can be found in the Society's commitment to Safeguarding Children & Young People.

Want to know more about the role? Please contact LAC District manager - New England – Warren Sullivan on warren.sullivan@vinnies.org.au or by phone 0432003259.

If you have issues submitting your application, please contact Recruitment team on lacrecruitment@vinnies.org.au quoting Local Area Coordinator role.

Closing Date: 22 May, 2019.

Please submit your application today attaching your Resume and answering to the Essential Criteria questions outlined in the Position Description.

**CLICK FOR FURTHER INFORMATION
AND HOW TO APPLY**