

Policy and Projects Officer

Location: 2 Lonsdale Street, Melbourne

Salary: \$669,699 to \$80,987 + super.

Position No: 822378

- Provide strategic and operational advice on local government matters
- Undertake research and analysis to identify issues and trends that impact on local government performance
- Lead and support the planning and implementation of initiatives to progress DELWP, LI and LGV priorities

As an engaged member of Local Government Victoria, the Policy and Projects Officer will contribute to the delivery of departmental, group and divisional priorities, and to the building of an inclusive and high performing workforce that is customer focussed, collaborative and professional.

We are building an inclusive workplace to help realise the potential of our employees, embrace our differences, and apply our diverse thinking to innovation and delivering services to Victorian communities. All jobs can be worked flexibly and we encourage job applications from Aboriginal people, people with disabilities, young people and people from culturally diverse backgrounds.

An opportunity exists for a Policy and Project Officer to lead and support the planning and implementation of initiatives to progress business priorities and advise on matters that impact local government performance. Local Government Victoria is looking for candidates who thrive in a dynamic and challenging environment, seek to enhance the policy and strategic implementation capacity of a high performing team, and are committed to delivering for stakeholders and Victorians

If successful, you will be responsible for providing strategic and operational advice on local government matters that is supported by research and analysis. You will collaborate with state and local government colleagues to enable a more effective and efficient system of local government in Victoria, in doing so you will implement strategies that strengthen the working relationship between state and local government entities.

The ideal candidate will have experience in a similar position, will approach their work in a professional and personable manner ensuring a trusting relationship between key stakeholders.

This is an ongoing position.

To be considered for this position, your application should include a supporting statement demonstrating that you meet the key selection criteria and any job requirements specified in the position description.

**To apply online and for further information on position description
and selection criteria visit**

www.careers.vic.gov.au

Applications close at midnight Monday, 15 October 2018.