



Victorian School of Languages  
Aboriginal Languages Program Training Initiative

# Trainer Certificate III in Learning an Endangered Aboriginal Language (10190NAT)

## Preamble:

Applications are invited from suitably qualified personnel with an appropriate skill-set to teach Certificate III in Learning an Endangered Aboriginal Language (10190NAT).

The Victorian School of Languages' (VSL) Registered Training Organisation will be implementing the Aboriginal Languages Program Training Initiative by developing and delivering the Certificate III and IV. The VSL's Registered Training Organisation will be implementing the Aboriginal Languages Program Training Initiative by developing and delivering the Certificate III and IV. The Initiative is part of the Victorian Government's commitment set out in Marrung: Aboriginal Education Plan 2016 – 2026 to increase the number of Aboriginal language programs in schools and kindergartens, including by supporting community efforts at language learning.

The successful applicant will be required to teach a vocational course to develop the knowledge and understandings to speak, read, write and research a target Aboriginal language. The trainer will build skills and understandings of Aboriginal languages to develop further communicative competency and fluency in students.

The role will be strongly supported by dedicated Project Officers from the Victorian Aboriginal Corporation for Languages (VACL) and Victorian Aboriginal Education Association Incorporated (VAEAI).

## Duties

### General Duties

Under the direction of the RTO Manager, Victorian School of Languages:

- to undertake teaching duties at a designated VSL facility either face to face, by video conference or off-site to delivery residential blocks of training on country
- to provide strategic advice and support on protocols and policy surrounding the revitalization and revival of Aboriginal Languages to RTO management
- any other duties as directed by the RTO Manager

### Teaching Duties

Under the direction of the RTO Manager to undertake teaching duties, including

- Teaching and assessing students in accordance with the developed curriculum package and Units of Competency assessments
- Using the provided formative assessment material and resources, to complete the Certificate core and elective modules
- Supporting student learning by providing additional teaching material delivered through print, telephone, electronic mail, videoconferencing, face to face or other means of on-line delivery
- Preparation, evaluation and revision of course and related curriculum materials
- Advising students about the course and assisting the RTO in the development of an explanatory booklet about the course
- Work closely with working group representatives to appropriately recognize all cultural protocols in course delivery and dealing with communities
- Correction and assessment of all oral and written work addressing all Units of Competency as per the RTO timeline and maintenance of accurate student records
- Advising the RTO management of learner competency by completing Training Plans, assessment cover sheets and other RTO paperwork
- Forwarding of all results and student assessments to the RTO Compliance Manager upon course completion
- Planning, preparation and delivery of a series of residential face to face sessions on country (venues to be determined)
- Provision of assistance to students experiencing difficulties, and participation in such support programs, as deemed necessary
- Adherence to all RTO compliance requirements as advised by the RTO team

### Relevant Information

- The appointment is for Terms 3 and 4 2018 and Terms 1 and 2 2019
- The successful applicant will be based at the VSL Head Office, Thornbury or other sites as agreed.
- The successful applicant must be familiar with the linguistics of Victorian Aboriginal languages.

### Other

- The successful applicant must have extensive computer and internet skills
- The VSL is an EO employer.
- The Department of Education has implemented a smoke-free workplace policy.

### Key Selection Criteria

- Demonstrated high level experience in teaching linguistics and knowledge of an Aboriginal language
- Demonstrated high level understanding of Aboriginal language revitalisation and reclamation protocols in Victoria.
- Demonstrated experience in developing teaching and assessing competency based courses
- Demonstrated capacity to teach innovative curriculum programs which engage students in learning, improve student outcomes and integrate a broad range of ICT activities
- Ability to apply knowledge of teaching and learning in face to face and distance settings and to understand the particular needs of learners

### Qualification

- **Mandatory:** Certificate IV in Training and Assessment (TAE40110 or TAE40116) Working With Children Certificate.
- **Desirable:** Certificate III in Learning and Endangered Aboriginal Language 10190NAT; Certificate IV in Teaching an Endangered Aboriginal Language 10191NAT and Tertiary qualifications in teaching, linguistics and Aboriginal Languages.

**Contact details:** Pandora Petrovska or Maurice Gregorace on 03 9474 0500. <http://www.vsl.vic.edu.au/VET/Default.aspx>

**Closing date:** 22 June, 2018.

**CLICK FOR FURTHER INFORMATION**