



APS 4/5 Planners & APS 6 Senior Planners/Team Leaders (Affirmative Measures, Aboriginal and Torres Strait Islander Employment)

- Aboriginal and/or Torres Strait Islander Employment Opportunity
- Join Australia's largest social reform since Medicare
- Both Ongoing & Non-Ongoing
- APS 4 \$63,127-\$70,068
- APS 5 \$71,261-\$76,715
- APS 6 \$79,580-\$87,981

About the NDIA

The purpose of the National Disability Insurance Agency (NDIA) is to implement the National Disability Insurance Scheme (NDIS) which will support a better life for hundreds of thousands of Australians with a significant and permanent disability. The NDIA will also provide great benefit to the families and carers of Australians living with a disability. The NDIS is designed to enhance the quality of life and increase economic and social participation for people with disability and will mean peace of mind for every Australian, for anyone who has, or might acquire, a disability.

About the Position

The filling of this vacancy is intended to constitute a affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Planners are responsible for conducting planning conversations and risk assessments and making reasonable and necessary decisions in accordance with the NDIS Act 2013.

Planners provide participants and representatives with information and support to identify their goals and aspirations, working with participants and their carers to identify options to achieve their plan outcomes drawing on informal, mainstream and community supports as well as reasonable and necessary supports to be funded by NDIS.

As an APS 4 or APS 5 planner you will: Gather information to make informed decision within defined parameters; Work closely with participants to identify what current and future supports are required to make progress with a person's goals and aspirations and enable better outcomes; Complete plans for NDIS participants; Participate as an integral part of the NDIA's internal quality assurance framework.

As the APS 6 Senior Planner you may handle complex and sensitive conversations where many factors need to be balanced, to understand how disability impacts on daily living, assess support needs where necessary, and identify when the individual would benefit from early intervention. You will: Work closely with participants to identify what current and future supports are required to make progress with a person's goals and aspirations and enable better outcomes; Complete complex (intensive and super intensive) plans for NDIS participants; conduct planning conversations and risk assessments, which may be complex in nature, and make reasonable and necessary decisions in accordance with the NDIS Act 2013; Liaise and work cooperatively with stakeholders including providers to ensure successful implementation of the plan; Undertake plan reviews; Represent the Agency and contribute to building inclusive communities through partnership and collaboration with individuals and families/carers and their communities to improve natural and community supports; Undertake quality reviews in relation to internal quality assurance and continuous improvement processes. Provide guidance and advice to fellow team members.

We are looking for Planners in the following locations:

- Chermerside
- Hervey bay
- Inala
- Mt Gravatt
- Beenleigh
- Robina
- Cairns

If this sounds like the opportunity you are looking for, we want to hear from you.

The NDIA provides a supportive work environment with access to great training and development opportunities and flexible working arrangements to meet your personal circumstances. You will be rewarded and recognised for your performance and have the satisfaction of knowing you work for an agency responsible for a world first disability service reform agenda.

About You

To join our team you will:

- have a positive contemporary attitude to people with disability along with an understanding and knowledge of disability and its impact on individuals
- have adaptable communication and interpersonal skills
- be able to manage confidential and sensitive information
- be flexible and able to adapt to a changing environment
- have high levels of integrity and professionalism to support our values and mission.

For more information on NDIS including our values, capabilities and behaviours along with our application process, please refer to our website www.ndis.gov.au

Position Specifics

- Further information can be found in the attached position description.
- Only Aboriginal and/or Torres Strait Islander people are eligible to apply for this vacancy. NDIA is committed to becoming a model employer for Aboriginal and/or Torres Strait Islander people.
- Successful candidates for this affirmative measure will be required to provide evidence to confirm that you are Aboriginal and/or Torres Strait Islander.
- Successful candidates will be required to undergo a pre-employment National Police History check, and provide evidence of Australian Citizenship. Failure to do so may jeopardise your offer of employment.
- Dependent on the role the appropriate working with children and/or vulnerable people checks may need to be undertaken as per State Legislation.

If you have any queries, please contact:

DFP Recruitment
ndia@dfp.com.au
1300 138 337

Closing Date: 17 September 11.30 pm

NDIA welcomes and encourages applications from Aboriginal and Torres Strait Islander people, people with diverse culture and linguistic backgrounds and people with disability. Except where otherwise provided by law, it is the policy of NDIA to provide equal employment opportunity (EEO) to all persons regardless of age, colour, national origin, physical or mental disability, race, ethnicity, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by applicable federal, state or local law. In addition, NDIA will provide reasonable adjustments for qualified individuals with disabilities.