



Médecins Sans Frontières Australia

Major Gifts Coordinator

Full time / Permanent

Médecins Sans Frontières (Doctors Without Borders) is an independent international medical humanitarian organisation that delivers emergency aid to people affected by armed conflict, epidemics, healthcare exclusion and natural or man-made disasters.

The Major Gifts Coordinator role is within the Major Gifts team in our Fundraising department. The primary responsibility of this role is to provide high level support for, and substantially contribute to, Médecins Sans Frontières Australia's revenue generation activities through assisting in developing, implementing and continually improving strategies targeted at securing major gifts through individual and business donors, work place giving and other relevant areas as identified in the fundraising strategy.

The successful candidate must have excellent communication skills, experience working with major giving fundraising, excellent interpersonal skills, including the ability to comfortably engage in conversations with high value donors, as well as experience working with donor databases and managing donor appeals.

Médecins Sans Frontières Australia is committed to creating an inclusive workplace for all our staff. We believe that a diverse team helps us better serve those most in need, and we encourage people from a wide range of backgrounds to apply for this role, including Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse (CALD) backgrounds and people with disabilities

For a copy of the job description including the full selection criteria, please see Join our Team on our website www.msf.org.au

Applications MUST address individual selection criteria, with a cover letter telling us why you want to work for MSF and include your CV.

Applications & enquiries to the HR Advisor, officerecruitment@sydney.msf.org

Closing date: Monday 20 August 2018