



Australian Government

Department of Foreign Affairs and Trade

Overseas Security Adviser (Specialist)

APS Level 6, Executive Level 1 (\$80,642 - \$112,332)

Ongoing, Full time position

Barton ACT

Job Reference: LJ-050

The Security Branches play a key role in the provision of security advice and support, both domestically and overseas, for the department. A core responsibility of the department is the security and safety of Australian Government personnel and their dependants overseas, the security of its diplomatic and consular posts and the safeguarding of Government information commensurate with an environment of increasing security risk.

As a member of a team, you will be required to provide advice and support to domestic DFAT offices and overseas posts for the delivery and management of effective security arrangements that are the basis of a strong security culture. This entails the development and implementation of security policy, plans and procedures based on risk management principles and departmental standards for the protection of people, information and assets. You will be required to prepare and conduct security briefings for staff, and to provide policy input and participate in internal and external security meetings, conferences and other forums.

Candidates must be Australian citizens. To be eligible for engagement successful candidates will undergo a comprehensive security assessment. Employment in the department is dependent on gaining a valid security clearance. Loss of a security clearance at any time will lead to termination of employment. This is a security-designated position and you will be required to have or be able to obtain a security clearance to Negative Vetting Level 2 prior to commencement.

Should you be successful in securing a position from this recruitment process you will be required to undergo a security clearance process. A face-to-face interview is a critical part of the process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas, please be aware that you will be required to travel to Canberra **at your own expense** to undertake the security interview. Interviews cannot be conducted by video link or Skype.

Applicants' attention is drawn to the department's policy on recruitment or promotion to specialist positions. These positions are categorised as "specialist". Staff recruited to these positions will be required to remain in their area of specialisation for the duration of their employment with the department, unless they are successful in a subsequent merit-based selection process.

DFAT employees are expected to adhere to the APS values and employment principles in terms of performance and standards of behaviour.

Please visit the [DFAT website](#) to view further details of the position and to submit an online application by **Monday 21 August 2017 at 2:00pm AEST**.