



**ACT**  
Government

**Community Services**

**Strategic Policy**

**Office for Aboriginal and Torres Strait Islander Affairs**

## **Director, Office for Aboriginal and Torres Strait Islander Affairs**

**Executive Level 1.3 Salary Range: \$228,037 - \$237,944 depending on current superannuation arrangements (PN: E418)**

The Director is responsible for the provision of high level strategic advice and policy for the ACT Government and Aboriginal and Torres Strait Islander communities.

The Director is also responsible for the day to day management of the Office of Aboriginal and Torres Strait Islander Affairs.

In particular, the Director is responsible for providing best practice advice, policy guidance and reporting support to those areas of Government responsible for delivering specialist Aboriginal and Torres Strait Islander services as well as building cultural integrity across all mainstream services.

### **Role Specific Skills and Attributes:**

- Demonstrated knowledge and understanding of Aboriginal and Torres Strait Islander peoples' cultures and societies and an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples in contemporary society and in particular the Australian Capital Territory.
- Demonstrated ability to communicate sensitively and effectively, including the requirement for proper negotiation and consultation, with Aboriginal and Torres Strait Islander people.
- Demonstrated understanding of the policy environment for Aboriginal and Torres Strait Islander Affairs at both an ACT Government and an Australian Government context.
- Demonstrable skills in strategic thinking, change management and effective leadership.
- High level negotiation and communication and skills and stakeholder engagement.
- Proven experience in the provision of evidence-based advice to government.

**Qualifications and Experience:** Relevant tertiary qualifications are expected.

**Note:** This is a designated position in accordance with s42, *Discrimination Act 1991* and is only open to Aboriginal and/or Torres Strait Islander people. Aboriginal and/or Torres Strait Islander heritage is considered essential and therefore a Confirmation of Aboriginality may be requested.

**Remuneration:** The position attracts a remuneration package ranging from \$228,037 to \$237,944 depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$180,124.

**Contract:** The successful applicant will be engaged under a performance based contract for a period of up to five years. Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly.

**How to Apply:** For further details and a detailed position description please contact Bryan Creith, First People Recruitment Solutions at [bryan@fprs.com.au](mailto:bryan@fprs.com.au). Your interest will be treated in the strictest confidence.

**Contact Officer:** For further information regarding this position, please contact Anne-Maree Sabellico, Executive Director, Strategic Policy (02) 6207 9031 [annemaree.sabellico@act.gov.au](mailto:annemaree.sabellico@act.gov.au).

**Applications Close:** 27 April 2018

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