



Australian Government

**Australia
Council**

for the Arts



The Australia Council is seeking applications for the position of:

Payments and Travel Coordinator

Full time, 3 year contract, Surry Hills location

The Payments and Travel Coordinator will provide effective accounts payable, travel coordination and general administrative services to support the efficient, streamlined operation of the Finance team.

To obtain further information about this position, please visit our careers page at <http://australiacouncil.gov.au/about/careers/>

Applications close 22 September 2017 at 5.00pm (AEST)