



SENIOR PROJECT OFFICER

REF: 17_35_SPO

About Cancer Australia

Cancer Australia was established by the Australian Government in 2006 to benefit all Australians affected by cancer, their families and carers. Cancer Australia aims to reduce the impact of cancer, address disparities and improve outcomes for people affected by cancer by leading and coordinating national, evidence-based interventions across the continuum of care.

The Role

Do you want to make a difference? Do you want the work you do to benefit all Australians who are diagnosed with cancer, their families and their communities? If so, this is your opportunity to assist, working towards reducing the impact of cancer, addressing disparities and improving outcomes for people affected by cancer. Cancer Australia is the Federal Government's national cancer control agency, leading and co-ordinating evidence based interventions across the continuum of care.

Cancer Australia is looking for a senior project officer to assist with developing an evidence-based *Guidance for the Management of Early Breast Cancer in Women*. The Guidance will comprise evidence-based recommendations specific to the Australian setting, in order to minimise variation in appropriate care and optimise clinician and patient shared decision-making.

The role is full-time, non-ongoing (up to 24 months) based in our Sydney office.

The Person

We are after an enthusiastic Senior Project Officer to provide administrative, coordination and technical support to the Project Team.

If you have excellent analytical skills, great communication and stakeholder engagement then this position is for you. This is your opportunity to not only advance your career working on government programs, but also make a distinct contribution to Cancer Australia's strategic agenda for national cancer control.

Submitting Your Application

Cancer Australia uses an online recruitment system (E-Recruit) to submit and receive all applications. A link to the candidate portal is provided on our website at <http://canceraustralia.gov.au/about-us/employment-opportunities>. In exceptional circumstances, applications may be submitted by email. You must contact the Recruitment Team via recruitment@canceraustralia.gov.au or on 02 9357 9400 prior to application closing time if you are unable to submit an application via E-Recruit. Emailed applications will only be accepted prior to the closing time and with prior approval.

Candidates must base their applications on the selection criteria and role statement. Applications should also include resume.

Closing Date: Monday, 27th November, 2017