



Australian Government

Department of Foreign Affairs and Trade

Graphic Design/Communications Officer, Canberra

APS Level 6

No-ongoing, Full time or Part-time position

Salary: \$118,943 - \$134,334 plus superannuation

Job Reference: 748

A non-ongoing opportunity exists for an experienced Graphic Design/Communications Officer (Specialist) in DFAT's Trade and Economic Diplomacy Division. As part of the Business and Government Liaison team, you will support the department's economic diplomacy and trade and investment advocacy by producing, publishing and maintaining content, including creating attention grabbing infographics for publication and distribution across internal and external media platforms, including web and intranet, newsletters and social media.

You will ensure designed materials comply with relevant style guides and are in line with the department's strategic direction and economic diplomacy goals. Specific duties include:

- conceptualising and creating info-graphics and other artwork for a range of platforms and forums
- contributing to social media and media campaigns
- creating e-newsletters
- managing the section's design capability.

Tertiary or vocational qualifications in graphic design or equivalent professional experience and high-level experience using Adobe Illustrator, InDesign, Photoshop and Acrobat Pro are essential. Strong graphic design skills and a broad portfolio of design work across print and screen-based media and experience creating infographics articulating complex concepts and data, including graphs and charts will be highly regarded.

This non-ongoing position will initially be offered for a period of 12 months with the possibility of extension up to a maximum of 3 years.

Applicants must be Australian citizens to be eligible for engagement and the successful candidate will undergo a comprehensive security assessment. Employment in the department is dependent on gaining a valid security clearance. Loss of a security clearance at any time will lead to termination of employment.

DFAT employees are expected to adhere to the APS values and employment principles in terms of performance and standards of behaviour.

Please visit the [DFAT website](#) to view further details of the position and to submit an online application by Monday 13 June 2016 at 2:00pm AEST.