



**Murdoch**  
UNIVERSITY  
PERTH WESTERN AUSTRALIA

## **Future Students Officer External Engagement**

- **Full time , fixed term until May 2018**
- **Level 0607 | Salary range \$74K to \$89K and 9.5% superannuation**
- **Opportunity to salary package**
- **Ref: 1688A01/2017**

External Engagement team are responsible for the recruitment and admissions of international and domestic students, as well as transnational and other educational partnerships.

### **The Role**

Located in External Engagement, the Future Students Officers are the face of the University's recruitment efforts. They work collaboratively with others across the university to develop and deliver a wide range of activities to achieve the University's domestic recruitment and engagement objectives.

For further information about this position, please refer to the Position Description.

### **Skills and Experience**

- A degree with subsequent relevant experience or an equivalent combination of relevant experience and/or education/training.
- Highly effective communication, including presentations, and interpersonal skills, with the ability to create, maintain and enhance relationships with students, staff and other stakeholders.
- Experience in developing, coordinating, and managing successful events.
- Experience in marketing and / or an understanding of marketing principles and client account management

### **Think Murdoch**

This is a great time to join Murdoch. There are a multitude of opportunities and exciting projects that are presented by the State Government Activity Centre on our doorstep. The co-location of the New Fiona Stanley Hospital and the St John of God Hospital provide many synergies for our learning and teaching, research and community engagement.

### **To Apply**

Murdoch University values workplace diversity, promotes inclusion, and strongly encourages applications from Aboriginal and Torres Strait Islanders, women, and individuals with disability. Applicants who have support or access requirements, are encouraged to advise this at the time of their application, to ensure the required assistance is provided.

Please visit <http://jobs.murdoch.edu.au/> to view the Guide for Applicants and Position Description. Here you will also find the online form to submit your application. Please note that emailed applications will not be accepted.

Position contact: Kerina Puttman, Manager Domestic Engagement on +61 8 9360 6078 or at [K.Puttman@murdoch.edu.au](mailto:K.Puttman@murdoch.edu.au).

**Closing date: 23 February 2017 (11:59pm)**