

# Project Officer

The Project Officer, ANCESTRAL REMAINS UNIT (ARU), works within the Office of the Victorian Aboriginal Heritage Council (Council). The ARU's primary responsibility is to support the Council in relation to its responsibilities under the *Aboriginal Heritage Act 2006*. The ARU works closely with key stakeholders including Aboriginal Victoria Heritage Services, Registered Aboriginal Parties, Traditional Owner organisations, state and local government authorities, Victoria Police and the Victorian Institute of Forensic Medicine.

Reporting to the Manager, Ancestral remains unit, there are two roles available (ongoing and fixed term), based in the Melbourne CBD.

Key capabilities include (but are not subject to):

- the ability to undertake complex and sensitive work relating to the reporting and repatriation of Ancestral Remains
- a demonstrated ability to prioritise workload and work within a team
- well-developed communication and interpersonal skills
- a demonstrated commitment to service excellence
- sound judgement under pressure.

The closing date for this position is **midnight on Sunday, 29 July 2018**.

**Please apply via the link:**

**<https://careers.vic.gov.au/job/project-officers-x1-ongoing-x1-fixed-term-200878?returnurl=https%3A//careers.vic.gov.au/jobs/premier-and-cabinet>**