



Deerubbin Local Aboriginal Land Council

CHIEF EXECUTIVE OFFICER (CEO)-NORTH PARRAMATTA, NSW

The Board of the Deerubbin Local Aboriginal Land Council (DLALC), is seeking a highly self-motivated and skilled person to fill the role as their Chief Executive Officer (CEO). The successful applicant will have responsibility for effectively managing the operations and business of the DLALC in accordance with the positions' statutory functions and with delegated authorities. This will include providing accurate and sound advice to the DLALC's Board and members to enable informed decisions and to ensure the implementation of the Board's and members resolutions in a timely and appropriate manner.

A Local Aboriginal Land Council is constituted by the ALRA for each Local Aboriginal Land Council area. The objectives of each Local Aboriginal Land Council are to improve, protect and foster the best interests of all Aboriginal persons within the Council's area and other persons who are members of the Council.

The DLALC area covers a large part of Western Sydney and the Blue Mountains and is located within the Penrith, Parramatta, Hills, Blacktown, Cumberland, Hawkesbury and Blue Mountains Local Government Areas. The DLALC is one of the largest freehold land holders within these areas.

The CEO will report to the DLALC Chairperson and Board and will have the strategic and operational responsibility of ensuring the effectiveness of the organisation and ensuring the delivery of the strategic operational goals and priorities.

The CEO must have exceptional corporate and strategic leadership and the ability to inspire and create high performance and change in an Aboriginal controlled organisation. This position will also have strong communication, relationship building and advocacy skills together with demonstrated experience advising a Chairperson and Board and ensuring corporate governance, risk, reporting and compliance frameworks are in place.

High quality candidates will have an excellent understanding of the issues affecting the provision of services to Aboriginal communities and possess the following CEO accountabilities:

- Strategic planning and development and execution and delivery of programs and projects;
- Leadership and management of DLALC staff;
- Forward planning, budgeting and scheduling of major projects;
- Financial management/control and HR Management;
- Property and premises management;
- Support and advice to the DLALC Board and Members meetings;
- Control of financial accounting functions, internal control procedures and compliance.

This is an identified position that must be filled by an Aboriginal and Torres Strait Islander person.

Please ensure you demonstrate the above in your resume or covering letter by addressing the specific selection criteria detailed in the CEO position description (PD).

Located at our North Parramatta Office, this is an exciting role that will be challenging, meaningful and rewarding. You must demonstrate the highest level of ethics and integrity and be committed to improving, protecting and fostering the best interests of all Aboriginal persons within the community.

Applicants must have a driver's license and be willing to undertake a criminal history check and working with children check.

A remuneration package is being offered to the right person, which will include salary of \$140,000 per year plus super and other on cost and access to a car, mobile phone and laptop.

To obtain an information package and/or to forward your application, please contact me by email DJH_R@hotmail.com. Please note all applications are to be forwarded no later than by the closing date Friday 2 September 2022.