

Aboriginal Community Liaison Officer

At the [NSW Department of Education](#), we educate and inspire lifelong learners – from early childhood, through schooling to vocational education and training.

- **Ongoing Full-Time**
- **Location: Moree – this position will cover the Principal Networks of Barwon and Namoi and will require travel between the base office and schools**
- **Salary ranging from \$82,193 to \$90,001 pa, plus superannuation and annual leave loading**
- **Supportive and collaborative environment**

About the role

You will be involved in developing partnerships and understanding between the Aboriginal community and the Department of Education at all levels, thereby helping to improve the outcomes for Aboriginal school students.

As an Aboriginal Community Liaison Officer, you will work closely with key stakeholders to provide support and collaboration to effectively achieve the goals of Aboriginal education. The role focuses on delivering schooling system support for Aboriginal families that require assistance.

For further information please [click here to view the role description](#)

About you

To be successful in this role, you will require the following skills and attributes:

- Excellent verbal and written communication skills with the ability to engage with stakeholders at all levels
- Have a passion for education and wanting to make a positive social impact
- Be able to work collaboratively in a team, manage individual workload and team goal

Key Knowledge and Experience

- Knowledge of and commitment to implementing the Department's [Aboriginal Education Policy](#) and upholding the [Department's Partnership Agreement with the NSW AECG](#) and to ensure quality outcomes for Aboriginal people
- Demonstrated understanding of and commitment to the [value of public education](#)

Essential requirements of the role

- Hold a valid clearance to work with Children (Working with Children Check) for paid employment.
- Current and valid driver's licence and an ability and willingness to drive/travel between work sites
- This position is targeted to the employment of an Aboriginal person and is authorised by the Department's EEO Management Plan in accordance with Part 9A of the *Anti-Discrimination Act 1977*. When applying for an Aboriginal identified position, applicants must provide confirmation of Aboriginality upon interview as defined in the [Confirmation of Aboriginality Guidelines](#)

Benefits

- This position offers flexible working; with four (4) days from the Education office and/or schools as required and one (1) day working from home per week
- 35 hour working week
- Competitive salary, salary sacrificing, employer's contribution to superannuation and annual leave loading
- Flex Leave entitlements, generous holidays & leave conditions
- Opportunities for advancement and mobility across the Department to support your career growth

How to apply

Attach a resume (maximum 5 pages) and a cover letter (maximum 2 pages) outlining how you meet the essential requirements and focus capabilities of this role as indicated in the Role Description.

Please refer to the [Applicant's Guide to Applying](#) to assist you with your application.

Note: the selection process will include a range of assessment techniques to assist in determining your suitability for the role. Successful candidates will be required to undertake pre-employment screening for this role which includes a National Criminal History Check.

This is a child-related role. As a condition of employment you will be required to provide a valid Working with Children Check (WWCC) Clearance number (for paid employment). Visit the [website](#) for more information.

Information Session

On Thursday, 28th November 2024 at 2pm Aboriginal and Torres Strait Islander Recruitment and Programs (ATSIRP) will host an online Yarn Up (information session) about this role. The session will provide a detailed overview of the recruitment process, including applying for the position and interview to build confidence in your application.

To register your interest, please fill out the registration form [here](#) or by emailing the ATSIRP team at APSSSR@det.nsw.edu.au with subject line "Yarn Up" noting the job reference number: **4372**. We will be in touch with further details and the meeting link.

We welcome applications from all ages and genders, Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse groups, the LGBTQIA+ community, veterans, refugees and people with disability. If we can make some adjustments to our recruitment/interview process to better enable you to shine, please contact the **Diversity and Inclusion Team** (dandi@det.nsw.edu.au) or visit [NSW Department of Education Diversity and Inclusion](#).

A recruitment pool may be created through this recruitment process. A recruitment pool is a group of applicants who have been assessed and identified as suitable for this role, and who may be considered for a range of similar roles, including temporary, term or ongoing roles, over the next 18 months.

Closing Date: 2 December 2024 at 11:59pm

For role enquiries please contact Kylie Lacey on kylie.lacey1@det.nsw.edu.au and for recruitment process enquiries please contact Rabia Zia-Hamid on rabia.zia-hamid@det.nsw.edu.au

To apply online please visit workfor.nsw.gov.au website and refer to the following job number: **4372-42992531**