

Principal Aboriginal Project and Liaison Officer – Identified

Department of Education

Employment Status: Full-time ongoing appointment

Classification: Clerk Grade 11/12

Position number and location: 237318, 237319 (Parramatta)

Total remuneration package valued to: \$168,817. Package includes salary (\$131,094 to \$151,609), employer's contribution to superannuation and annual leave loading.

About the role

The Principal Aboriginal Project and Liaison Officer conducts high level project work and plays a key role in liaison with Aboriginal stakeholders of the Professional and Ethical Standards Directorate. This exciting new role will have a direct impact on [educational outcomes](#) for our students in both [School Performance – North and School Performance – South](#) operational directorates.

- Strategic initiatives with reach across the department
- Develop and support cultural competence within the Professional and Ethical Standards Directorate
- Projects focusing on services to Aboriginal students, their families, Aboriginal staff and stakeholders
- Drive and facilitate community liaison and consultation

The Principal Aboriginal Project and Liaison Officer School Performance –North is responsible for Metropolitan North, Regional North, Rural North, Regional North and West.

The Principal Aboriginal Project and Liaison Officer School Performance –South is responsible for Metropolitan South Metropolitan South and West, Regional South, Rural South and West.

For further information please view the [role description](#)

Essential requirements of the role

Aboriginality is a genuine occupational qualification and is authorised by Section 14 of the *Anti-Discrimination Act, 1977*.

This is an Aboriginal identified role. When applying for an Aboriginal identified position, applicants must provide confirmation of Aboriginality and a certified statutory declaration upon interview as defined in the Confirmation of Aboriginality Guidelines.

- Hold a valid Working with Children Check for paid employment
- Knowledge of and commitment to implementing the Department's [Aboriginal Education Policy](#) and upholding the [Department's Partnership Agreement with the NSW AECG](#) and to ensure quality outcomes for Aboriginal people.

About you

You are passionate about education and change. You are committed to child protection and supporting Aboriginal students and families. You have experience delivering projects with impact and have strong community links. Your excellent communication skills support your strong relationships. You bring people together for a common purpose.

How to apply

To apply for this role, please submit an application online and attach a cover letter (max. 2 pages) and your resume (max. 5 pages) in either Word or PDF format. Please address any **pre-screening questions and any essential requirements**. We are looking for you to demonstrate your competence in the focus capabilities as outlined in the role description. Please develop your responses with this in mind.

Please note that it is a requirement that all candidates submit their applications online.

No paper based, email based or late applications will be accepted.

This is a child-related position. If you are not currently employed in a child-related position in the Department of Education, you will be required to obtain a Working with Children Check (WWCC) Clearance number as a condition of employment (if you do not already have this). For more information, visit kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check In addition, your employment may be subject to the Department's National Criminal Records Check to determine your suitability for employment.

Applicants for this position must be of Aboriginal descent, identify as being Aboriginal and be accepted in the community as such. Applicants who have not previously identified for the purposes of employment with the Department are required to provide a Confirmation of Aboriginality from a recognised incorporated Aboriginal Community organisation endorsed with common seal and a certified statutory declaration as defined in the NSW [Department of Education Confirmation of Aboriginality Guidelines](#)

Pre-screening questions:

1. Tell us about a time when you managed a project or activity where the stakeholders who had competing needs. What strategies did you use to get the best outcome? (300 words maximum)
2. This role will be involved in an ongoing project in the building cultural competence of the Professional and Ethical Standards Directorate. Tell us about any relevant experience you have in relation to this aspect of the role and how you might tackle some of the challenges involved. (300 words maximum)

The selection process will include a range of assessment techniques to assist in determining your suitability for the role.

Closing Date: 31 August 2022 at 11:59pm

For role enquiries please contact Victoria Myerscough at victoria.myerscough@det.nsw.edu.au

To apply online please visit iworkfor.nsw.gov.au website and search to the following reference: **00008UJJ**