

4 x Aboriginal Identified Vacancies – School Based Apprenticeship and Traineeship Engagement Officer

At the NSW [Department of Education](#), we educate and inspire lifelong learners – from early childhood, through schooling to vocational education and training.

- **4 x Aboriginal Identified Vacancies – Temporary Full-Time until 31 December 2026**
- **Locations: Kempsey, Narooma, Bourke and Broken Hill. Please see [attachment](#) for School Groups for each role.**
- **Hybrid Role that works flexibly between schools**
- **\$131,858 Package includes salary (\$106,025 to \$117,363), employer's contribution to superannuation and annual leave loading.**

About the role

The Educational Pathways Program is an innovative, Ministerial and executive priority program designed to improve access to Career Development programs, increase School Based Apprenticeships and Traineeships (SBATs), and help students and young people explore Vocational Education and Training (VET) pathways.

As a School Based Apprenticeship and Traineeship Engagement Officer (SBAT EO), you are a conduit between schools, students, parents, Registered Training Organisations and employers. Your role is to support the student SBAT journey, leading to completion of the HSC and an industry-recognised VET qualification.

A good knowledge of the Kempsey, Narooma, Bourke and Broken Hill areas and their unique environmental and business complexities is paramount, as this role works collaboratively across a range of local services to foster and develop new opportunities across each of these regions.

The role will work flexibly, including hybrid and mobile working. As the role involves travel between a group of schools and within the local community, a current driver's licence and use of your own vehicle is required (with work-related kilometres reimbursed in line with Departmental travel guidelines and policy).

Come and join a highly passionate team of people inspiring the next generation of apprentices and trainees who contribute to a growing economy and society.

For further information please click here to view the [role description](#)

About you

Would you like to apply your expertise and understanding of apprenticeships and traineeships in a dynamic role that requires stakeholder engagement, communication, along with business and project management skills?

Would you enjoy working in a collegial environment, that actively encourages proactivity, creative thinking, values learning, and supports staff to successfully lead projects to timely completion?

You will be collaborative, solution focused and passionate about supporting young people reach their career and vocational goals, introducing them to different post-school study and employment options.

In addition to the above and to be successful in this role, we are looking for you to have:

- Demonstrated experience in Vocational Education and Training, Apprenticeships and Traineeships and/or work-based youth programs.
- Capability to work with industry to source employment opportunities.
- Well-developed communication, engagement, negotiation and planning skills.
- Knowledge of and commitment to implementing the Department's Aboriginal Education Policy and upholding the Department's Partnership Agreement with the NSW AECG and to ensure quality outcomes for Aboriginal people.

Essential requirements of the role

- This position is targeted to the employment of an Aboriginal person and is authorised by the Department's EEO Management Plan in accordance with Part 9A of the *Anti-Discrimination Act 1977*. When applying for an Aboriginal identified position, applicants must provide confirmation of Aboriginality and a certified statutory declaration upon interview as defined in the [Confirmation of Aboriginality Guidelines](#)
- Working with Children Check for paid employment.
- Appropriate tertiary qualifications in a relevant discipline such as education, business, youth work and/or equivalent knowledge and experience.
- Current drivers licence, as this role will travel between a group of schools.
- Demonstrated understanding of and commitment to the value of public education.

Benefits

- Flexible working arrangements, including -hybrid/(some) work from home arrangements.
- 35 hour working week
- Competitive, salary sacrificing, employer's contribution to superannuation and annual leave loading
- Flex Leave entitlements, generous holidays & leave conditions
- Opportunities for advancement and mobility across the Department to support your career growth

How to apply

Attach a resume (maximum 5 pages) and a cover letter (maximum 2 pages) outlining how you meet the requirements and capabilities of this role as well as providing answers to the 2 pre-screening questions below:

Targeted Question 1

Which role location/s are you applying for?

- | | |
|------------------------------|------------------------------|
| A. Mid North Coast (Kempsey) | B. Far South Coast (Narooma) |
| C. Far North West (Bourke) | D. Far West (Broken Hill) |

Targeted Question 2

Demonstrate your knowledge of Apprenticeships, Traineeships and/or School Based Apprenticeships & Traineeships and how you have supported young people in their VET pathways.

Please refer to [the Applicant's Guide to Applying](#) to assist you with your application.

Note: the selection process will include a range of assessment techniques to assist in determining your suitability for the role. Successful candidates will be required to undertake pre-employment screening for this role which includes a National Criminal History Check.

This is a child-related role. As a condition of employment you will be required to provide a valid Working with Children Check (WWCC) Clearance number (for paid employment). [Visit the website for more information.](#)

Closing Date: 7 July 2024 at 11:59pm

For role enquiries please contact Rochelle Dowley at rochelle.dowley@det.nsw.edu.au or (02) 7814 3788

For recruitment process enquiries please contact Fadi Albehnonissan at fadi.albehnonissan1@det.nsw.edu.au or (02) 7814 1486.

To apply visit careers.education.nsw.gov.au and search **1606**

We welcome applications from all ages and genders, Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse groups, the LGBTQIA+ community, veterans, refugees and people with disability. If we can make some adjustments to our recruitment/interview process to better enable you to shine, please contact the **Diversity and Inclusion Team** (dandi@det.nsw.edu.au) or visit [NSW Department of Education Diversity and Inclusion](#).

A recruitment pool may be created through this recruitment process. A recruitment pool is a group of applicants who have been assessed and identified as suitable for this role, and who may be considered for a range of similar roles, including temporary, term or ongoing roles, over the next 18 months.