



## **ADVERTISEMENT: Curriculum Development Specialist, Aboriginal & Torres Strait Islander Programs**

- Aboriginal and/or Torres Strait Islander identified role
- Permanent full-time position
- Remote and hybrid work options

### **About Mental Health First Aid International**

Mental Health First Aid International (t/a MHFA Australia) is a global health promotion charity dedicated to the provision of evidence-based education programs that increase mental health literacy, reduce stigma, and help people develop the skills they need to encourage people to seek professional help.

We support a global movement across 30 countries of organisations dedicated to mental health literacy and early intervention to reduce the impact of psychological distress and mental health problems in families, communities, educational settings, and workplaces.

### **About the role:**

We are seeking a full-time permanent team member who can bring our curriculum to life through meaningful, engaging activities that are culturally informed and capable. As member of the Aboriginal Torres Strait Islander Programs team the resources produced in this role aim to build understanding of the Aboriginal and Torres Strait Islander history, worldviews and cultures.

An innovative learning designer you will be instrumental in uplifting the application of contemporary learning and development practices into our programs. Your ability to write and produce digital and print learning content while meeting quality standards is key.

Key responsibilities of the role include:

1. Using project management methodologies to lead, scope and manage project deliverables for 'in market' and 'new to market' courses to meet required standards within set timeframes.
2. Effectively translate research and evaluation curriculum information and design and build Mental Health First Aid training courses for a wide range of audiences and learning needs.
3. Design and support the build phase of eLearning course solutions in line with curriculum materials by collaborating with educational technologists or vendors.
4. Conduct peer reviews of eLearning modules, digital artifacts and course print materials to ensure quality of deliverables.



5. Work with Subject Matter Experts to develop eLearning activities and assessments, write scripts and capture eLearning content.
6. Review and produce innovative learning content to support the quality uplift of core and specialised programs ensuring the application of contemporary learning and development practices.

**About you:**

With a demonstrated commitment to lived experience in service design and delivery you will:

- Be an Aboriginal and Torres Strait Islander person. Mental Health First Aid International considers being Aboriginal and Torres Strait Islander is a genuine occupational requirement for this position under s 42 of the *Discrimination Act 1991* (ACT)/s 14 of the *Anti-Discrimination Act 1977* (NSW)/ sub-35(1)(b)(ii) of the *Anti-Discrimination Act 1996* (NT), s 25 of the *Anti-Discrimination Act 1991* (QLD)/ sub-s 56(2) of the *Equal Opportunity Act* (SA)/s 41 of the *Anti-Discrimination Act 1998* (Tas)/ sub-s 26(3) or s 28 of the *Equal Opportunity Act 2010* (Vic)/s 50 of the *Equal Opportunity Act 1984* (WA).
- Have a minimum 5+ years' experience in the development and delivery of Aboriginal and Torres Strait Islander adult and youth education curriculum.
- Be experienced with the production of digital learning resources that include but are not limited to the use of video and multimedia production techniques e.g., script writing, storyboarding, talent selection.
- Possess excellent communication skills to forge and lead collaborative relationships across organisational boundaries including key stakeholders from internal and external academic, industry, and diverse cultural groups.

**What's in it for you:**

An offer to work a hybrid model if Melbourne based or fully remote for other locations and attractive NFP salary packaging. You will work with a team that is open, collaborative and out-come driven, who is invested in your growth and development.

If you are looking for a new and exciting challenge, apply by forwarding a one-page cover letter and your resume to [careers@mhfa.com.au](mailto:careers@mhfa.com.au). A copy of the position description can be found at <https://mhfa.com.au/work-with-mhfa-australia>. If you would like to discuss the role, contact Executive Director, Aboriginal and Torres Strait Islander Programs, Karen Bates at [karenb@mhfa.com.au](mailto:karenb@mhfa.com.au).

Applications close 21 July.

*Only Aboriginal and Torres Strait Islander Peoples are eligible to apply.*