



ADVERTISEMENT: Instructor Development Specialist & Trainer

- Aboriginal and/or Torres Strait Islander identified role
- Full time permanent position
- Remote and hybrid work options

About Mental Health First Aid International

Mental Health First Aid International (t/a MHFA Australia) is a global health promotion charity dedicated to the provision of evidence-based education programs that increase mental health literacy, reduce stigma, and help people develop the skills they need to encourage people to seek professional help.

We support a global movement across 30 countries of organisations dedicated to mental health literacy and early intervention to reduce the impact of psychological distress and mental health problems in families, communities, educational settings, and workplaces.

About the role:

Our National Aboriginal and Torres Strait Islander Mental Health First Aid Programs are culturally led and informed from an Aboriginal perspective, recognising the need to be culturally responsive to empower individuals and communities. A current licensed Aboriginal and Torres Strait Islander Mental Health First Aid Instructor you will develop, implement and maintain quality Instructor systems and deliver the Aboriginal and Torres Strait Islander training programs in workplace, community and government settings nationally, online and in person.

Key responsibilities of the role include:

1. Deliver Instructor Training courses to prospective Licensed Instructors and upskills to current Licensed Instructors.
2. Assess, review, approve and provide correspondence to applicants for submitted applications for Mental Health First Aid Australia Training.
3. Administer internal systems to manage customer accounts, feedback and license/accreditation status, and use evidence to inform decision-making and provide strategic guidance.
4. Develop and maintain the quality standards of Licensed Aboriginal and Torres Strait Islander Mental Health First Aid Instructors and Mental Health First Aid Aiders.
5. Provide Instructor support, consultation, and communications.
6. Provide culturally capable specialist expertise and review resources as part of curriculum development.



About you:

To perform this role:

- It is essential the incumbent be an Aboriginal and Torres Strait Islander person. Mental Health First Aid International considers being Aboriginal and Torres Strait Islander is a genuine occupational requirement for this position under s 42 of the *Discrimination Act 1991* (ACT)/s 14 of the *Anti-Discrimination Act 1977* (NSW)/ sub-35(1)(b)(ii) of the *Anti-Discrimination Act 1996* (NT), s 25 of the *Anti-Discrimination Act 1991* (QLD)/ sub-s 56(2) of the *Equal Opportunity Act* (SA)/s 41 of the *Anti-Discrimination Act 1998* (Tas)/ sub-s 26(3) or s 28 of the *Equal Opportunity Act 2010* (Vic)/s 50 of the *Equal Opportunity Act 1984* (WA).
- A minimum of 3 years' experience in the delivery of Aboriginal and Torres Strait Islander training, education, and continuous professional development, with a commitment to promoting diversity, equity and inclusion.
- Demonstrated commitment to lived experience in service design and delivery.
- Demonstrated experience providing support and advice to Aboriginal & Torres Strait Islander peers or colleagues, in a mentoring or coaching capacity.

What's in it for you:

An offer to work a hybrid model if Melbourne based or fully remote for other locations and attractive NFP salary packaging. You will work with a team that is open, collaborative and out-come driven, who is invested in your growth and development.

If you are looking for a new and exciting challenge, apply by forwarding a one-page cover letter and your resume to careers@mhfa.com.au. A copy of the position description can be found at <https://mhfa.com.au/work-with-mhfa-australia>. If you would like to discuss the role, contact Executive Director, Aboriginal and Torres Strait Islander Programs, Karen Bates at karenb@mhfa.com.au.

Applications close 21 July.

Only Aboriginal and Torres Strait Islander Peoples are eligible to apply.