



Client Service Officer

- **Locations:** Western Sydney Nepean Blue Mountains (all locations), South Western Sydney (all locations) & Sydney (Burwood & Riverwood only)
- **Talent Pool** will also be created for Western Sydney Nepean Blue Mountains, South Western Sydney & Sydney
- **Clerk Grade 2/4**, Base Salary range \$70,151 to \$81,158 pa plus superannuation & annual leave loading
- **Opportunities for learning, development, and internal career progression**
- **Generous leave entitlements including Flex Leave**

About the Role

What is the role of a Client Service Officer?

Client Service Officers are the public face of our business, providing critical services and quality advice to clients including those with complex support needs.

You will be working directly with a range of support services and clients in the office and in their homes as well as in the community, delivering a range of housing assistance options that are tailored to meet the needs of our clients.

The two streams of the business that Client Service Officers work in are Tenancy and Access & Demand.

Closing Date: 11:59pm Thursday 21 April 2022

For any enquiries regarding the role please contact:

Western Sydney Nepean Blue Mountains:

Vicki Jackett (02) 9831 0881 or Vicki.jackett@facs.nsw.gov.au

South Western Sydney District:

Trudy Sinsich 0403 276 343 or Trudy.sinsich@facs.nsw.gov.au

Sydney District (Burwood & Riverwood ONLY):

Kulangani Mataraarachchi (02) 9266 3935 or

Kulangani.Mataraarachchi@facs.nsw.gov.au

To apply, visit jobs.dcj.nsw.gov.au and quote job reference number: **42316**