



Senior Assistant Ombudsman Aboriginal Engagement and Collaboration

Ombudsman Western Australia

Web Search No: PC005136 (Perth CBD)

Level/Salary: Class 1, \$175,438p.a. PSCSAA

Aboriginality is a genuine occupational requirement of this position under Section 50(d) of the *Equal Opportunity Act 1984*.

The office of the Ombudsman undertakes investigations of complaints, initiates its own investigations, undertakes reviews of child deaths and family and domestic violence fatalities and has a range of other important functions.

The office is strongly committed to working with Aboriginal Western Australians in all areas of its work.

Accordingly, the office has established the position of Senior Assistant Ombudsman Aboriginal Engagement and Collaboration. This is the first time in the fifty-year history of the office of the Ombudsman that there will be a senior position dedicated to leading our work with Aboriginal Western Australians.

Visit: jobs.wa.gov.au and key in the Web Search No. to access detailed information or Ph: (08) 9220 7509 to be mailed an information pack.

For Specific Job Related Information: Please contact Mary White on Ph: (08) 9220 7575.

Closing Date: Monday 2 August 2021 at 6:00pm (WST)

DOC_2946_2



Aboriginal Registered Nurse Aboriginal Mental Health Unit

Department: Sydney Local Health District

Location: Royal Prince Alfred Hospital, Camperdown

Employment Status: Permanent Full-Time

Remuneration: \$64,377 to \$90,394 pa

Enquiries: Catherine Ryan on 0477 303 536 or at Catherine.Ryan2@health.nsw.gov.au

Aboriginality/Torres Strait Islander is a genuine occupational qualification and is authorised under section 14(d) of the *Anti Discrimination Act 1977*.

Closing Date: 30 July 2021

Applications must be lodged electronically at healthnswgov.referrals.selectminds.com
Search for Job Ref Number: **REQ234614**.

NSW Health Service: employer of choice

BLZ_KH1341



Social Worker Level 3 Cranebrook Community Health Centre (Aboriginal Targeted Position)

Department: Nepean Blue Mountains LHD

Employment Status: Temporary Full-Time

Classification: Social Worker Level 3

Salary: \$1,925.13 to \$1,989.59 per week

Enquiries: Joanne Hugging via

Joanne.Hugging@health.nsw.gov.au

Closing Date: 28 July 2021

Applications must be lodged electronically at healthnswgov.referrals.selectminds.com
Search for Job Ref Number: **REQ240855**.

NSW Health Service: employer of choice

BLZ_KH1344

Aboriginal Graduates – 2022 Graduate Development Program (TasGraD)



The Tasmanian State Service recognises the unique knowledge, skills and experiences Aboriginal people bring to our workplaces and is committed to increasing the number of Aboriginal people employed across our agencies.

We are seeking Aboriginal graduates from across the full range of academic disciplines to apply to our 2022 Graduate Development Program, TasGraD.

It doesn't matter what you studied at University, we have a variety of roles that will challenge, inspire and encourage you to explore the many opportunities available across the TSS.

We are looking for graduates who are adaptable, willing to learn, collaborative and can work as part of a team. Our program is particularly suited to graduates who are open to working in any area across the TSS and not necessarily interested in a specific field of work.

What we are offering

Some Graduate roles are targeted for Aboriginal graduates, and more broadly we have approximately 20 positions available, that you will be considered for.

You will have the option to opt in for additional support throughout the application process.

Note for interstate applicants and COVID 19

We welcome interstate applicants to apply for our program. Our recruitment process is mostly online, and online interviews are also available. You will need to be able to commence work in Tasmania early next year.

To apply

Applications will open the week commencing 19 July 2021, please visit the website for more information www.jobs.tas.gov.au/graduate_development_program



Contact

For queries and additional help and support with your application contact admin@hillconsultinghrs.com.au.
On behalf of the Tasmanian State Service TasGraD Team



Administration Officer

Location: Clayton campus

Remuneration: \$70,912 - \$81,454 HEW 5 plus 17% super

The Opportunity

We are seeking a professional administrator with skills and capacity to deliver effective operational processes and systems. Strong organisation skills and a commitment to provide excellent customer service.

The role requires a strong focus on a broad range of office management and administration responsibilities including issues resolution and problem solving; processing and data input, managing suppliers, travel and purchasing and acting as the central liaison and coordination point.

Only Indigenous Australians are eligible to apply. This position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic).

Enquiries

Melanie Caldwell, Manager, Operations and Planning, William Cooper Institute (03) 9905 0029

Closing Date

Wednesday 28 July at 11:55 pm AEST

To view the position description and instruction on how to apply see our ad on the Koori Mail website under **JOBS & GENERAL WEB ADS**



ABORIGINAL YOUTH AND FAMILY CASE MANAGER

Part time

Fantastic opportunity for an identifying and experienced Aboriginal/Torres Strait Islander Youth and Family Case Manager to support young people who have dis-engaged from school and their families. 4 days per week outreach to Western Melbourne, with possible additional hours to participate in Cultural activities alongside Aboriginal young people.

Enquiries to: Sandra Insera, Team Leader Navigator on 9731 2500

Application close: 2 August 2021

To view PD and application details, please visit careers on our website.

1300 889 335 | anglicarevic.org.au

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WAREHOUSE MANAGER



Are you looking for an opportunity to work for an organisation that makes a difference and gives back to the community? A rewarding and challenging career, in a fashion forward business with a cause? A chance to show off your ability to manage and control inventory, with a young and vibrant team? The we want you to join our team as our Warehouse Manager!

If you have a passion for fashion and are looking to work for an organisation whose purpose is to influence social change that promotes equity so that Aboriginal people feel seen and heard, then we want to meet you!

Founded by two health professionals with a keen interest for fashion and a desire to give back to the community, Clothing The Gaps was born. An Aboriginal owned and led social enterprise based in Melbourne with a global presence, a fresh and dynamic fashion label that celebrates Aboriginal people and culture.

We produce merch with a meaning and encourage people to wear their values on their tee.

We are looking for a dynamic, vibrant person with a spark to join our team to work within our warehouse and logistics operations.

This position will have several responsibilities so there is no chance any day will be slow!

We are looking for someone to undertake the following tasks:

- Manage the overall operations of the warehouse and logistics for the organisation
- Lead, mentor and develop a medium sized team of passionate young people
- Take responsibility for stock and inventory management
- Keep everyone safe by ensuring compliance with health and safety
- Manage budgets, rostering and the warehouse processes and systems
- Utilise your extensive Shopify and E-commerce experience

Located in vibrant Brunswick, this full-time position will keep you occupied Monday through to Friday. You will bring reliability to the team, be self-motivated with solid warehousing and logistics skills and experience.

Key Selection Criteria

1. Tell us about your Warehouse Management experience.
2. Describe your experience of leading and managing teams.
3. Tell us about your experience with fulfilment, inventory, and e-commerce systems.
4. Please share with us any experience you have working alongside the Aboriginal and Torres Strait Islander Community.

Effective organisation and time management are also crucial skills that will assist you in securing this exciting and rewarding position.

Passionate candidates with the right attitude and experience please click apply now.

Aboriginal and Torres Strait Islander applicants highly encouraged to apply.

Please note only shortlisted candidates who meet the above requirements will be contacted.

For more information or a copy of the Position Description, please email ea@clothingthegaps.com.au.



Aboriginal Community Liaison Officer

- NSW Police Force
- Aboriginal Identified Role
- Clerk Grade 3/4
- Ongoing Full-Time
- Central North Police District

The **Aboriginal Community Liaison Officer (ACLO)** is responsible for providing advice and support to commands in the management of local Aboriginal issues. They assist in establishing and maintaining close personal rapport with Elders, Leaders and the members of the Aboriginal community by developing network contacts to strengthen cooperation and communication and to assist community members in their dealing with local policing issues and their contact with other statutory bodies.

Essential requirements for this role:

- Aboriginality and a sound knowledge of Aboriginal heritage and culture;
- Current Drivers Licence (clear driving record for 6 months); and
- Current Working with Children Check (WWCC) clearance.

For further assistance in completing your application please contact the **Aboriginal Employment Team** on (02) 8835 9021 or via email: haboriginal@police.nsw.gov.au

Please contact Ainslie Smith on (02) 6870 0806 for any role enquiries.

For the targeted questions, a downloadable role description, information package and to apply, please go to **I Work for NSW** (iworkfor.nsw.gov.au) and search for Requisition Number **00008DCL**

Applications Close: Sunday 1 August 2021, 11:59pm

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BLZ_LP2630



Australia's National
Science Agency

CSIRO Indigenous Research Positions (Affirmative Measure – Aboriginal and/or Torres Strait Islander)

- Apply your cultural knowledge & experience to CSIRO's Indigenous Science agenda & initiatives
- Multiple roles in research and administration, various levels
- Work flexibly! Mix of home and office – achieve the right balance for you

CSIRO is growing its Indigenous research agenda and has created several new positions to strengthen, support and grow our research programs in this area. These roles are only open to Aboriginal and/or Torres Strait Islander people. This is a great opportunity to be at the forefront of impactful research into strengthening Indigenous communities and we would not be able to achieve our goals without the critical perspectives of Aboriginal and/or Torres Strait Islander people.

The new positions include:

- Indigenous Research Consultant, Murray Darling Basin
- Indigenous Research Consultant, Great Barrier Reef and Northern Australia
- Indigenous Research Scientist, Land & Water
- Indigenous Research Projects Officer, Land & Water
- Indigenous Personal Assistant, Office of Indigenous Engagement

The 4 research roles are based in CSIRO's Land & Water Business Unit and will provide essential Indigenous understanding and strategic direction to the shaping and delivery of Land & Water's research agenda. The Personal Assistant will support the Program Director, Indigenous Science & Engagement within CSIRO's Office of Indigenous Engagement.

These positions can be based at sites in Queensland, Northern Territory or Canberra, with options for location differing depending on the role.

We encourage you to head to the CSIRO website to find out more about these roles, obtain the position descriptions and to apply online.

Applications Close: 12th August 2021

FOR OPPORTUNITY.

FLEXIBILITY. PURPOSE.

▶ I WORK FOR SA

TEAM LEADER, ABORIGINAL EMPLOYMENT

Department for Infrastructure and Transport

Vacancy No: 444201

Adelaide CBD

Temporary appointment up to 12 months

\$101,859 to \$110,107 pa (AS07)

The Team Leader, Aboriginal Employment is responsible for the strategic leadership, oversight, direction and delivery of the Department for Infrastructure and Transport's Aboriginal and Torres Strait Islander Employment Strategy. The role will provide leadership to the Aboriginal Employment team in coordinating and supporting all entry level recruitment programs for Aboriginal and Torres Strait Islander employees, including the Department's traineeship program. Promote the Department as an employer of choice for Aboriginal communities while implementing development strategies and capability plans to actively attract, develop and retain our Aboriginal workforce participation and to provide career progression pathways.

The successful candidate will have an extensive understanding of Aboriginal and Torres Strait Islander peoples' culture and social matters and have developed and maintained extensive support networks within South Australian First Nation peoples communities.

This role is classified as a position of trust and will be subjected to a satisfactory criminal history record check in line with departmental policies and procedures.

Enquiries to: Ms Jane Fitzgerald, Director People and Capability, telephone: (08) 8343 2542, email: jane.fitzgerald@sa.gov.au

For more information on this exciting opportunity and how to apply, please visit: <https://dit.sa.gov.au/careers>

Applications close: 5.00 pm Friday 23 July 2021

WS932

IWORKFOR.SA.gov.au



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PhD Scholarship - ARC Indigenous Discovery Aboriginal Youth Racism (project based in Perth)

Earn while you study! The Aboriginal Youth Racism Project is a 3-year research project funded by the Australian Research Council. The objective of this project is to test a new model for assessing covert racism experienced by Indigenous youth, which includes the roles and responsibilities of non-Indigenous agents. This model can be utilised to guide evidence-based interventions to address multiple forms of racism against Indigenous Australians. This position receives full support from Kulbardi Aboriginal Centre.

\$30,000 p/year tax free (\$1,153 p/fortnight) for 3.5 years full-time study (or part-time equivalent).

Applications close 31st August 2021.

Please feel free to contact Dr Bep Uink via email b.uink@murdoch.edu.au or telephone (08) 9360 1783 to discuss the project and scholarship further.



AbSec Learning and Development Centre Trainer and Assessor

Location – Marrickville NSW 2204

AbSec is seeking motivated, suitably experienced and qualified trainers and assessors to join the AbSec Learning and Development Centre (LDC).

You must hold TAE40116 or equivalent and have qualifications and be suitably experienced to provide training and assessment in one or more of the following fields:

- BSB50420 Diploma of Leadership and Management
- BSB50220 Diploma of Aboriginal and Torres Strait Islander Governance
- CHC50313 Diploma of Child, Youth and Family Intervention
- CHC40313 Cert IV in Child, Youth and Family Intervention
- CHC43115 Cert IV in Disability

The Trainer and Assessor role is to plan, deliver and review training and assessment to meet the identified competency requirements of the target group to the standard required by the LDC and the external accreditation authority.

To obtain a position description please visit our website: <https://www.absec.org.au/careers.html>

For Further information: Please contact Leah Daly leah.daly@absec.org.au or 0295595299.

To apply: Interested applicants are required to address the essential criteria in the Job Description, demonstrating their experience against each point; submit a cover letter (maximum 2 pages); and current resume (maximum 5 pages).

Note: if applicants do not address the selection criteria the application will not be considered.

Email applications to: recruitment@absec.org.au

Closing date: Friday, 30 July, 2021.



Tharawal Aboriginal Corporation Positions vacant

A POLICE CHECK, WORKING WITH CHILDREN CHECK AND DRIVERS LICENCE ARE REQUIRED FOR ALL POSITIONS.

ALL APPLICATIONS CLOSE 5PM 28th July 2021

Aboriginal Health Practitioner x 2

Fulltime fixed term contract with possibility of extension.
Salary negotiable based on experience.

2 years+ experience, relevant qualifications with current AHPRA registration or ability to obtain.

High level of knowledge and understanding of Aboriginal people and their communities.

Aboriginality is a genuine occupational qualification and is authorised under 14 (d) of the Antidiscrimination Act (1977).

Registered Nurse - Mental Health

Fulltime fixed term contract with possibility of extension.
Salary negotiable based on experience.

2 Years + experience with a tertiary qualification.
Registered Nurse with current AHPRA registration.

Demonstrated high level of knowledge and understanding of health issues specific to Aboriginal people and their communities.

Demonstrated experience in mental health practice and service delivery.

TO BE CONSIDERED, APPLICANTS MUST OBTAIN A COPY OF THE POSITION DESCRIPTION AND ADDRESS THE SELECTION CRITERIA IN WRITING.

For more information please email:

TharawalAMS@tacams.com.au

TENANTS ADVOCATE

Part time – 28 hours per week

Illawarra Legal Centre inc (ILC) exists to support vulnerable and disadvantaged people to access free legal services and to recognize their legal rights.

ILC's people are dedicated, driven, person focused and committed to the principles of social justice and human rights.

Tenants Advocates play a pivotal role in ILC through providing advice and information to tenants, boarders/lodgers, and park residents about their rights and obligations.

Main responsibilities:

- Provide casework services to vulnerable people requiring tenancy support
- Advocate for clients before the Civil & Administrative Tribunal
- Participate in law & policy reform
- Deliver community engagement programs that target our client base
- Provide advice and information focussed on resolving issues and increasing client capacity

For further information go to
www.illawarralegalcentre.org.au



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Aboriginal Child Protection Counsellor

Department: South Western Sydney LHD

Employment Status: Permanent Part-Time

Remuneration: Dependent on Qualifications

Psychologist: \$34.34 to \$51.04 per hour

Social Worker Lvl 1/2: \$32.51 to \$47.10 per hour

Enquiries: Marion Rabuka on (02) 9794 0920

In this role Aboriginality is a genuine occupational qualification and is authorised by section 14(d) of the Anti-Discrimination Act 1997.

Stepping Up aims to assist Aboriginal job applicants by providing information about applying for roles in NSW Health organisations.

For more information, please visit:

steppingup.health.nsw.gov.au

Closing Date: 1 August 2021

Applications must be lodged electronically at healthnswgov.referrals.selectminds.com
Search for Job Ref Number: **REQ239204.**

NSW Health Service: employer of choice



Multiple Upcoming Vacancies

- Adelaide/Sydney/Brisbane
- Various Fixed Term Contract Positions until 30th June 2023

Emerging Minds is dedicated to advancing the mental health and emotional wellbeing of infants, children, adolescents and their families in Australia. Emerging Minds develops mental health policy, services, interventions, training, programs and resources in response to the needs of professionals, children and their families. Emerging Minds partners with family members and national and international organisations to implement evidence based practice into the Australian context. Emerging Minds strives to build and nurture a culture where inclusiveness is a reflex, not an initiative. Different ideas, perspectives and backgrounds create a stronger and more creative work environment.

Over the coming months, Emerging Minds will be recruiting the following positions:

- Senior Consultant - Social Services (Brisbane)
- Workforce Consultant - Social Services (Brisbane)
- Senior Consultant - Health (Adelaide)
- Project Lead - Digital Health (Adelaide)
- Health Promotion Officer (Adelaide)
- Workforce Consultant - Health (Adelaide)
- Workforce Consultant - Primary Health Care (Sydney)

These positions will be advertised in stages on the Emerging Minds Website www.emergingminds.com.au/about/jobs/, Seek and Ethical Jobs, between 7 July 2021 and 8 September 2021, where you will also find more detailed information and position descriptions for each vacancy. Further information can also be obtained by emailing jobs@emergingminds.com.au

Emerging Minds are committed to building a diverse workforce and strongly encourage Aboriginal and Torres Strait Islander Peoples or people from Culturally and Linguistically Diverse backgrounds to apply.



Principal Lecturer Aboriginal Education & Training

Geraldton (FTC up until 16.12.2022 with possible further term/perm)

Salary: Principal Lecturer, \$113,838 pa, LGA

The Principal Lecturer focuses on providing leadership and qualitative improvement in educational processes and programs. A Principal Lecturer would be expected to have outstanding skills and qualities in training and education delivery, with a focus on quality teaching and learning and supporting other lecturers to develop their skills.

There is the requirement to have an approved higher education / training qualification (Assoc. Degree, Bachelor's Degree, Graduate Dip, Masters), Training and Assessment credentials as specified in the Standards for Registered Training Organisations 2015 (Compilation No.3).

Please note: Aboriginality is essential for this position in accordance with section 50D of the Equal Opportunity Act.

To Access Detailed Information: Go to jobs.wa.gov.au and key in the Web Search No. 40000679. Applicants are required to apply online.

For Specific Inquiries: Please contact Kelly Edwards, A/Director Training Services on (08) 9956 2791 or Kelly.Edwards@crtafe.wa.edu.au

Closing Date: Wednesday 28 July 2021 at 4:00pm (WST).

DTWD_2830



Coffs Harbour & District LALC

**Exciting Management Role
with Great Benefits!!!
(up to \$120,000 plus
Salary Sacrifice benefits)**

Are you looking for an exciting new challenge and have a desire to work directly with community members in a rewarding and fulfilling career? The Coffs Harbour and District Local Aboriginal Land Council (CH&DLALC) is seeking a passionate, experienced and committed Chief Executive Officer (CEO) who can our financial sustainability and deliver a number of key projects within the CH&DLALC Strategic Plan 2021-2025. The CH&DLALC is a high functioning and growing business and requires a person with key organisation, planning and leadership skills with an ability to multi task. You will be surrounded by a supportive and committed Board, Membership and talented staff group. You will have access to great salary benefits including salary sacrificing up to \$15,900, access to company vehicle and phone. Salary is negotiable to the right candidate based on skills and experience. The CH&DLALC are one of the region's largest landowners and have unlimited potential in terms of economic and social development opportunities. For information on the position and to obtain a recruitment package please contact the contact officer Alexander Webb on 0423 456 663 or alex@coffsharbourlalc.com.au to obtain further information.

Applications marked "Confidential" and posted to:

The Contact Officer
PO BOX 6150, Park Beach Plaza, Coffs Harbour NSW or e-mailed to above address.

Applications close: 5pm Wednesday 21st July, 2021



Training Advisor

- Department of Education
- Clerk Grade 5/6
- Full-time, temporary appointment up until 8 September, 2021
- Identified role for Aboriginal and Torres Strait Islanders only
- Based in Chatswood but operates in eastern suburbs of Sydney

\$104,561 Package includes salary (\$85,488 to 94,327), employer's contribution to superannuation and annual leave loading.

About the Department of Education

We ensure young children get the best start in life by supporting and regulating the early childhood education and care sector. We are the largest provider of public education in Australia with responsibility for delivering high-quality public education to two-thirds of the NSW student population.

For more information about the Department of Education, please visit education.nsw.gov.au

About the role: Support the delivery of vocational education and training and employment programs and services to the community, apprentices, trainees, and their employers. It forms part of a team of staff providing regulatory, quality assurance, program administration and advisory functions to support the participation and completion of people in vocational education and training and related programs across the region. Specifically, this role is responsible for employers and apprentices/trainees who are based in the eastern suburbs of Sydney.

Talent Pool

A talent pool may be created through this recruitment process. A talent pool is a group of candidates who have undergone an assessment process and have been identified suitable for this role or similar roles. The talent pool will be valid for a period of 18 months. Being part of a talent pool means that you may be considered for ongoing, temporary or term employment for a range of similar roles. This offers exciting opportunities for you to gain a wide range of experiences to build your public service career.

How to apply

If you are interested in this role, please apply online and include a covering letter (maximum of 2 pages) and your resume (maximum 5 pages) in either Word or PDF format, which clearly details how your capabilities, knowledge and experience can contribute to the success of the Directorate. Please also include the name and contact details of two referees. Please address any pre-screening questions and any essential requirements. We are looking for you to demonstrate your competence in the focus capabilities as outlined in the role description in your answer, so please develop your response with this in mind.

Note: it is a requirement that all candidates submit their applications online via iworkfor.nsw.gov.au
No paper based, email based or late applications will be accepted.

Note: Aboriginality is a genuine occupational qualification and is authorised by Section 14 of the *Anti-Discrimination Act, 1977*.

Applicants for this position must be of Aboriginal descent, identify as being Aboriginal and be accepted in the community as such. Applicants who have not previously identified for the purposes of employment with the Department are required to provide a Confirmation of Aboriginality from a recognised incorporated Aboriginal Community organisation endorsed with common seal and a certified statutory declaration as defined in the **NSW Department of Education Confirmation of Aboriginality Guidelines**.

Key Knowledge and Experience

Knowledge of and commitment to implementing the Department's **Aboriginal Education Policy** and upholding the **Department's Partnership Agreement with the NSW AECG** and to ensure quality outcomes for Aboriginal people.

Essential Requirements:

- Aboriginality is an essential requirement for this role. The role has been identified as an Aboriginal role in accordance with the provisions of Section 14 of the *Anti-Discrimination Act 1977*.
- A Working with Children Check is an essential requirement for this role. The role has been identified as requiring a check in keeping with the *Child Protection (Working with Children) Act 2012*.
- Current drivers licence and a willingness to travel.

The selection process will include a range of assessment techniques to assist in determining your suitability for the role.

Applications Close: 28 July 2021

For all enquiries about the position or the application process, please call Ron Timbery, Training Services Manager on 0429 554 148.

To apply online please visit iworkfor.nsw.gov.au website and refer to the following keyword: 00008DHU.

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Registered Nurse

Department: Illawarra Shoalhaven LHD

Location: Wollongong

Employment Status: Permanent Full-Time

Salary: \$64,377.92 to \$90,394.15 pa

Enquiries: Zane Rice (02) 4223 8349 or Zane.Rice@health.nsw.gov.au

Previous applicants for this position will be considered and need not reapply

What you'll be doing:

The Registered Nurse is responsible for the provision of person centred; evidence-based nursing care that promotes positive health outcomes. The role works within the Chronic Care for Abo-iginal People (CCAP) Model of Care framework, to manage the care of Aboriginal people with a chronic disease. The position will work as part of a multidisciplinary team to support community based chronic disease services for Aboriginal clients across the District.

An eligibility list will be created for future temporary and permanent full-time and part-time positions.

Closing Date: 18 July 2021

Applications must be lodged electronically at iworkfor.nsw.gov.au
Search for Job Ref Number: **REQ234744**

NSW Health Service: employer of choice

BLZ KH1336



Senior Transition Case Workers and Transition Case Workers

First Nations Identified and Non-Identified Positions available

- Locations: Sydney CBD, Liverpool, Mt Druitt, Wollongong, Newcastle and Dubbo
- Full time 38 hours per week
- Contract to 30th June 2023
- Senior Transition Case Workers \$88,691 gross per annum + super + generous salary packaging
- Transition Case Workers \$79,807 gross per annum + super + generous salary packaging

CRC is excited to be building a team of dedicated and experienced Senior Transition Case Workers and Transition Case Workers for a dynamic new program aimed at reducing homelessness by supporting people transitioning from prison into safe and secure accommodation. And we'd love to hear from you.

- Play a key part in our new program, and contribute to long-lasting change for our clients and the community
- Join a diverse and passionate team in a flexible and supportive organisation

We want to hear from people from all backgrounds, including those with lived experience of the criminal justice system and homelessness. The skills and experiences of First Nations people will be particularly valued.

Why work for us?

- Support programs that aim to break entrenched cycles of disadvantage, homelessness and imprisonment
- Be part of a community-based agency that has been delivering effective services in our field for 70 years
- Join a dedicated, energetic team with a culture of flexibility, trust, integrity and respect
- Access the support of Cultural Supervision for First Nations staff

How to apply:

CRC considers being Aboriginal or Torres Strait Islander is a genuine occupational qualification as specified under section 14 of the *Anti-Discrimination Act 1977* (NSW).

Applications close by 1st August 2021

Apply NOW <https://www.crcnsw.org.au/about-us/work-with-the-crc/>

For more information email recruitment@crcnsw.org.au

BLZ KH1346



NSW National Parks and Wildlife Service is hiring!

The role: **Field Officer General Operations (Identified)**

In this role you will be performing a variety of hands-on, practical duties across the national park(s) in your area, from maintenance and cleaning of visitor facilities, general ground duties, basic maintenance of walking tracks and responding to general enquiries from visitors in the parks.

- **Ongoing role based in Bombala.**
- **\$42,460 + superannuation.**
- **A recruitment pool may be created for ongoing and temporary roles of the same role or role type that may become available for filling over the next eighteen months.**
- **This role is an identified Aboriginal role and therefore Aboriginality is a requirement of the job.**

Applications close Sunday 25 July 2021 (11:55pm)

NPWS is an equal opportunity employer and encourage applications from all ages and genders, Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse groups, the LGBTIQ+ community, veterans, refugees and people with disability.

For further information on the role, and to apply please visit the I Work for NSW website iworkfor.nsw.gov.au and search reference number **000088DE** or call Bobby Maher on (02) 6495 5061.

I work
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Are you passionate about writing and performance with a keen interest in community, culture and creativity? Are you really well connected and love bringing the arts to a wide range of communities?

If you said, "Yup, that's me," twice, Word Travels needs you.

WORD TRAVELS: Word Travels is a not-for-profit arts organisation. We create literary and literacy programs with communities, libraries, schools, festivals, private companies and cultural institutions. We inspire people to tell their stories in creative ways.

YOUR ROLE: Word Travels is looking for an enthusiastic **Creative Producer** to help us bring programs like **Australian Poetry Slam** to regional and remote communities and the world. This role has been created to boost engagement with First Nations writers and youth. You will organise tours, events, workshops and more while connecting with new and existing partners across Australia and the Asia Pacific.

For a full position description contact Word Travels at info@wordtravels.info, the closing date for applications is **Monday 9 August 2021 (end of day)**.

For further information visit our website
www.wordtravels.info/creativeproducer



Indigenous Traineeship Program - Administration Assistant - Expression of Interest

Location: Clayton and Caulfield campuses

Remuneration: HEW 2 (\$53,896 - \$56,052 pa, plus 10% employer superannuation)

The Opportunity If you're seeking a rewarding career in Administration, Monash University can help make it happen. The Traineeship Program provides you with the opportunity to commence a career at Australia's largest University over a 12 month fixed-term appointment. The position is based predominantly at our Clayton and Caulfield campuses. You will be provided with an opportunity to gain a Certificate IV in Business and gain experience to build a career in administration. The overarching goal of our program is to build upon your strengths, expand your knowledge and develop you - as a professional, which in turn will improve your career opportunities upon successful completion of the program.

Only Indigenous Australians are eligible to apply. This position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic).

Enquiries: Josef Tye - Program Manager (Indigenous Employment and Engagement), on (03) 9905 5000 or email wci-employment@monash.edu.

Closing Date: Friday 30th July 2021, 11:55 pm AEST

To view the position description and instruction on how to apply see our ad on the Koori Mail website under **JOBS & GENERAL WEB ADS**



NSW GOVERNMENT GRADUATE PROGRAM ONE CHOICE ENDLESS OPPORTUNITIES

Our 18-month program is open to graduates from all disciplines. Offering three rotations across NSW Government, you'll get exposure to a range of projects and experiences tailored to your interests. The Program offers four streams - a Primary, Digital, Legal and Social Work Stream. You can apply for up to two streams (Primary stream plus one degree-specific stream), each providing on-the-job experience and a customised learning and development component.

Graduates receive a competitive remuneration package of approximately \$80,516. This includes a salary of \$72,635, employer's contribution to superannuation and annual leave loading.

The NSW Government is a proud employer of a diverse workforce. We encourage applications from everyone regardless of age, gender, disability, ethnicity, cultural background, or sexual orientation. We are committed to reflecting the diverse community we serve and creating an inclusive and flexible workplace.

We have partnered with Aboriginal employment services provider Yarn'n for this campaign. Contact Tommy on (02) 9319 4000 or tom@yarnn.com.au for more information and assistance.

Eligibility requirements include:

- Having completed an undergraduate or postgraduate degree in the last two years (from June 2019 onwards), or be completing your degree by December 2021.
- Being an Australian citizen, or
- A permanent resident of Australia, or
- A New Zealand citizen with a current New Zealand passport, or
- The holder of a current visa that allows you to work full-time in Australia until at least August 2023.
- Being able to commence work on 7 February 2022.



For more information visit
psc.nsw.gov.au/graduates



Permanent Part-Time Role - Aboriginal Rehab Assistant - Mental Health Acute Units Wagga Wagga

Wagga Wagga Base Hospital (WWBH) is one of the busiest rural hospitals in NSW with 300+ beds. We support over 40,000 emergency presentations, 1,100 births and approximately 11,000 operations each year.

- **Generous Salary Packaging options + rural and remote incentives**
- **Corporate health and fitness program - Fitness Passport**
- **Career development and progression opportunities**

Allied Health Assistants play a vital role in the provision of high quality client care in Murrumbidgee Local Health District (MLHD). Working under the direction and supervision of the relevant allied health professional they provide clinical support according to NSW Health and MLHD policies, procedures and standards.

The Rehabilitation Assistant will be responsible and accountable to the Nurse Unit Manager and work collaboratively with members of the multidisciplinary team. The Rehabilitation Assistant will provide assistance and support to the team in the facilitation of a broad range of psycho-educational groups and 1:1 work under the supervision of an allied health professional or registered nurse.

This position has been designated as a targeted role. Preference will be given to persons of Aboriginal or Torres Strait Islander descent.

Stepping Up aims to assist Aboriginal job applicants by providing information about applying for roles within NSW Health. For more information, please visit: steppingup.health.nsw.gov.au

Applications Close: 16 July 2021

Follow MLHD on FB, LI and Instagram and visit mlhd.health.nsw.gov.au/careers

To learn more please visit: jobs.health.nsw.gov.au/mlhd/jobs and search for Requisition ID REQ238736

NSW Health Service: employer of choice

**POWER
THE
HAPPY
FOR SICK KIDS**



While hospital is Ruby's life, Starlight helps her laugh and play. Because a healthy dose of happiness helps sick kids just be kids. That's the power of happy.

This Starlight Day, Power the Happy for sick kids and see that money can buy happiness.

DONATE NOW
starlight.org.au





Group Manager, Governance

Location – Marrickville NSW 2204

Salary: Salary range \$110k-\$120K commensurate with experience, not-for-profit salary packaging available, plus superannuation.

AbSec is seeking a suitably experienced and qualified Group Manager, Governance.

The Group Manager, Governance is primarily responsible for ensuring the appropriate systems of corporate governance are operating effectively and managing projects to deliver on organisational objectives. This position will provide strategic advice across a broad range of policy areas, and manage a wide array of policy, advocacy, campaign, and research initiatives to achieve change on priorities and solutions for the sector.

Positions Requirement

- Completion or progress towards relevant tertiary qualifications in Governance, Risk and Compliance, Business, or other relevant discipline.
- A minimum of 3 years' experience in any senior function within Governance.
- Membership with the Governance Institute of Australia or similar.

To obtain a position description please visit our website: <https://www.absec.org.au/careers.html>

For Further information: please contact Adele Savvas adele.savvas@absec.org.au or 0295595299.

To apply: Interested applicants are required to address the essential criteria outlined in the Position Description, demonstrating their experience against each point; submit a cover letter (maximum 2 pages); and current resume (maximum 5 pages).

Note: if applicants do not address the selection criteria the application will not be considered.

Email applications to: recruitment@absec.org.au

Closing date: 23 July, 2021.

Uniting

Reconciliation Lead

- **Leading Community Services Organisation**
- **Salary packaging, and competitive sector remuneration**
- **Part Time (60.8 hours per fortnight), Ongoing**
- **Aboriginal and or Torres Strait Islander people are strongly encouraged to apply**

About the opportunity

We are seeking someone to lead the implementation of our new Innovate Reconciliation Action Plan across the organisation. Helping us to work in culturally safer ways and guiding our reconciliation work with local communities in Victoria and Tasmania is an important part of this role. The role will also work towards Uniting's aim to deliver positive outcomes for Aboriginal and Torres Strait Islander people and communities as well as develop and maintain internal and external individual and community relationships.

About you

The ideal candidate will have:

- Cultural competency, knowledge and understanding of Aboriginal and Torres Strait Islander cultures and peoples.
- Qualification or equivalent experience in community development, social work and project management
- Working and collaborating with Australia's First Peoples in a range of contexts.
- Working with people with a lived experience of the community services system (consumers/clients).
- Experience in leading, working in a collaborative way with a wide range of stakeholders, and delivering results within set timelines in a multi stakeholder & contested environment
- Experience leading and managing multi stakeholder projects
- Reconciliation Action Plan development or social policy development experience

How to apply

If this sounds like you, apply today by visiting our website and submitting the below as part of your application:

- Cover Letter (1 page outlining your suitability according to the position description)
- Current Resume (no more than 3 pages)

Applications close on Monday 26 July 2021

Get in touch

For more information about the role, please contact John Clarke – Director of Mission – john.clarke@vt.uniting.org

About Uniting

At Uniting we are passionate about working together to inspire people, enliven communities and confront injustice.

Visit us: <https://www.unitingvictas.org.au/>

Uniting is a child safe organisation and is committed in everyday practice to ensure the safety and wellbeing of all children, at all times. As a 'child safe' organisation, employment with Uniting is subject to a satisfactory national (and international where relevant) police check and relevant Working with Children Check in your State prior to commencement of any paid or unpaid work and/or participation in any service or undertaking.

Uniting is also committed to equal opportunity and ensuring the workplace is reflective of the community. We encourage people from different backgrounds to apply, including Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds and people with a disability.

Manager Indigenous Strategies

Continuing, full time appointment
Professional Level 9/10 Salary, \$112,754 to \$132,217 pa
Plus 17% superannuation & 6 weeks annual leave
Casuarina Campus, Northern Territory

Lead and participate in various projects relating to Indigenous tertiary education outcomes at Charles Darwin University.

As **Manager Indigenous Strategies**, you will be responsible for the monitoring, analysis and implementation of projects, policies and programs relating to Indigenous tertiary education outcomes at Charles Darwin University (CDU). This will involve leading and participating in relevant projects and supporting the University to achieve the targets of the Indigenous Leadership Strategy. An aptitude for drawing comprehensive insights into progress towards objectives through analysis of data will provide a strong foundation for your success in this position.

You will demonstrate thorough knowledge and in-depth understanding of Indigenous societies and cultures, and an awareness of the issues affecting Indigenous people in contemporary Australian society. Your excellent communication and interpersonal skills will enable you to build relationships with a range of stakeholders, and your ability to communicate sensitively for proper negotiation and consultation with Indigenous people will be critical to ensure progress is made towards University objectives.

A postgraduate qualification and relevant extensive experience in a relevant field, preferably in Indigenous tertiary education, Indigenous studies/policies or Indigenous Knowledges (or an equivalent combination of experience/education/training) will be highly regarded. Contemporary knowledge of the University and the tertiary education sector will also be advantageous.

Charles Darwin University considers that being of Aboriginal and/or Torres Strait Islander descent is a genuine criterion for this role under relevant Anti-discrimination legislation.

To view the responsibilities of the role please visit: <https://apps.cdu.edu.au/ppls/doc?pos=7117>

All applications must be received online at <https://cdu.referrals.selectminds.com/> and should include a cover letter, a response addressing the essential competencies contained within the position profile, and a detailed resume.

For a confidential discussion please contact Professor Reuben Bolt, Pro Vice-Chancellor Indigenous Leadership and Regional Outreach on 08 8946 6060 or email reuben.bolt@cdu.edu.au.



Applications Close:
Thursday 28 July 2021



I work
FOR
NSW

Identified or Targeted

Dental Assistant Grade 2 Clinic Coordinator Awabakal

Location: Awabakal Medical Service, Hamilton

Enquiries: Amie.McNamara@health.nsw.gov.au

Closing Date: 21 July 2021

Reference ID: REQ239531

This position is identified for Aboriginal people and exemption is claimed under 14d of the Anti-Discrimination Act 1977. Aboriginal applicants must demonstrate Aboriginality in addition to addressing the selection criteria.

Targeted

Clinical Nurse Specialist Grade 2 – Mental Health Intake

Location: James Fletcher Hospital

Enquiries: Michael.Callander@health.nsw.gov.au

Closing Date: 21 July 2021

Reference ID: REQ237853

Clinical Nurse Specialist Grade 2 – Greater Newcastle Acute Care Team

Location: James Fletcher Hospital

Enquiries: Michael.Callander@health.nsw.gov.au

Closing Date: 21 July 2021

Reference ID: REQ236132

These are targeted Aboriginal Positions. Preference will be given to applicants of Aboriginal descent. Exemption is claimed under S21 of the Anti-Discrimination Act 1977. Aboriginal applicants must demonstrate Aboriginality in addition to addressing the selection criteria.

Department: Hunter New England LHD

Applications must be lodged electronically at healthnswgov.referrals.selectminds.com
Search for Job Ref Numbers: **see above**

NSW Health Service: employer of choice



RACGP

Royal Australian College of General Practitioners

Senior Reconciliation Action Plan Advisor

- Opportunity to work for a high profile health and education organisation
- Based at our National Office in East Melbourne with genuine WFH options, however consideration would be given to other locations
- \$105,388 - \$118,139 plus 14% super commensurate with experience

The Royal Australian College of General Practitioners (RACGP) is the peak representative organisation for general practice, the backbone of Australia's health system. We set the standards for general practice, facilitate lifelong learning for GPs, connect the general practice community, and advocate for better health and wellbeing for all Australians.

Lets talk about the opportunity

Reporting to the General Manager Legal Risk & Compliance, the Senior Reconciliation Action Plan Advisor will take the lead in implementing the RACGP's Innovate Reconciliation Action Plan (RAP) and developing the RACGP's subsequent Stretch RAP. The important communications role will lead RAP projects, and mentor staff to implement a range of value-add inclusive initiatives, whilst engaging Aboriginal and Torres Strait Islander stakeholders, including Elders and community groups.

Lets talk about you

With experience working and engaging with Aboriginal and Torres Strait Islander people, communities and organisations you will have high level interpersonal skills and a demonstrated way of communicating to a wide range of diverse stakeholders at all levels.

What's in it for you?

You will be joining a high-profile health and education organisation where progressive leadership, innovation, integrity, collaboration and accountability are valued. Benefits of working at the RACGP include 14% superannuation, easy access to public transport, annual leave loading, and additional leave over the Christmas and New Year period.

To apply for this position, please submit your CV and a cover letter expanding on your skills and experience. Please ensure that your application is submitted in one PDF or Word document.

All final applicants for this position will be asked to consent to a National Police Record Check.

For a copy of the position description visit <https://www.racgp.org.au/the-racgp/careers/position-descriptions>. Candidates interested in the role may also contact Ruth Feltoe, on 0419 285560 for more information in advance of lodging their application.

Applications close AEST 11:55pm July 28, 2021

The Royal Australian College of General Practitioners is an Equal Opportunity Employer committed to diversity and social inclusion. Applications are encouraged from people with a disability, people who identify as Australian Aboriginal and/or Torres Strait Islander peoples, mature age and people from culturally diverse backgrounds. Candidates must have the right to work in Australia.



GENERAL MANAGER BYRON BAY, NSW

Located in Byron Bay on the beautiful North Coast of NSW, the Bundjalung of Byron Bay Aboriginal Corporation (Arakwal) RNTBC was established in 1996 and primarily works for the betterment of the Bundjalung of Byron Bay Aboriginal (Arakwal) People, land and waters.

The Corporation is engaged in a wide range of activities to help achieve our objectives in the following key areas:

- **Living and Working back on Country** including indigenous resource and co-management agreements; Native Title matters; reviewing land use plans, strategies and development proposals; involvement in Land and Coastcare activities; working and caring for Arakwal National Park and Cape Byron Marine Park and developing affordable housing for our community.
- **Maintaining Cultural Connection to Country** including revitalising cultural practices, developing and running cultural programs for our people and the wider community, as well as reconciliation activities and events.
- **Business and Economic Development** including education, training and employment strategies, developing and supporting businesses and work for our people, housing and better services for our elders and community.

Arakwal operates and manages the Broken Head Holiday Park.

Learn more about us at <http://arakwal.com.au/>

The role

Arakwal is now seeking a multi-skilled General Manager to work with a small team and assist the Board of Management in effective planning, coordination and implementation of business operations. This includes RNTBC functions and responsibilities, managing cultural heritage matters and building capability for the future of our People.

This role also has responsibility for operational and financial management, including managing budgets, purchasing supplies, asset management, developing policy and procedures, liaising with government agencies and ensuring compliance with governance regulations.

This is a very hands-on role managing a small team and focussed across all day-to-day operations, in particular the financial management of the corporation. The role also oversees the management of the Broken Head Holiday Park.

About you

Aboriginal and Torres Strait Islander candidates are strongly encouraged to apply.

To succeed in this role, you must have a strong understanding of the Native Title Act and roles and responsibilities associated with RNTBCs. This includes both a knowledge of statutory responsibilities and also the ability to effectively progress the Corporation's activities. A strong knowledge of corporate governance is also vital for this role.

If you also have:

- extensive experience in management at a senior leadership level with an Aboriginal community-controlled organisation with a hands-on approach;
- high level experience in cultural heritage matters and an ability to focus on building capacities for the future of our People;
- Demonstrated ability to engage & work effectively with Aboriginal people and communities with an emphasis on protection of Aboriginal Cultural Heritage and values;
- Demonstrated ability to lead and develop a small team;
- Strong advocacy, networking and partnership building skills with demonstrated capacity to work effectively with a diverse range of stakeholders including community groups and government agencies;
- An ability to work at a strategic level while balancing the demands of day-to-day operations;
- Knowledge of and experience applying best practice risk management and governance approaches;
- Ability to hold all relevant security clearances such as National Police Check, Working with Children clearance etc.
- Current valid Driver's license, minimum of Class "c" or equivalent

We would love to hear from you.

Appointment to this position will be subject to a National Police Check and a Working with Children Check (or vulnerable persons check).

We offer an excellent range of benefits including:

- an attractive remuneration package of \$112,000 per annum (37.5 hour week); plus
- 5 ½ weeks of annual leave per annum; plus
- Superannuation; plus
- A beautiful Northern NSW location.

This is an opportunity to make a real difference and secure the long-term future of a genuine community organisation.



Training Administration Officer (Targeted Aboriginal and Torres Strait Islander)

Unique opportunity to join the leading provider of vocational general practice education and training in ACT/NSW

- Newcastle and Wagga Wagga locations
- Competitive salary with salary packaging benefits available
- Full time position, max term contract until Dec 2022 and ASAP start

The Training Administration Officer is an administrative support role to the Training Coordination team. The Training Administration Officer organises clinical teaching visits for registrars and provides administrative support across a range of tasks.

Working with key staff, the Training Administration Officer will:

- work with the training coordination team to support relevant processes in providing administrative support coordinate issue and receipt of the agreement for clinical teaching visits form
- manage clinical teaching visits within key dates and timelines inherent in the management of the education and training program
- monitor, track and update relevant data and records in relation to clinical teaching visits
- Data management.

The successful candidate must have good administration and interpersonal skills and takes pride in presentation, quality and efficiency of work. A professional attitude, good communication and customer service skills will be essential. As will be the ability to work independently.

This position is targeted for Aboriginal and Torres Strait Islander people. Exemption is claimed under Section 126 of the Anti-Discrimination Act 1977, NSW, granted by the Anti-Discrimination Board of NSW.

Please visit our website for further information including the selection criteria, how to apply and other opportunities.

<http://gpsynergy.com.au/about-us/employment-opportunities/>



Community Support Workers Disability – Casino

Would you like to make a real difference in people's lives? If so, come and join the team at Momentum Collective.

Momentum Collective is a registered charity and not-for-profit community services organisation. We operate an integrated suite of programs to help our clients get a roof, a job and to live a better life.

To apply: please visit our website:
www.mymomentum.org.au
or call Janet on 0437253130



Executive Officer

Full-time fixed term until 30 June 2022 with the possibility of extension subject to funding
Location – Marrickville NSW 2204

This position is open to Aboriginal and Non-Aboriginal people, Aboriginal people are strongly encouraged to apply.

Salary: \$110-120K per annum commensurate with experience, plus superannuation, not-for-profit salary packaging available.

The Executive Officer is responsible for managing the business operations of the Stolen Generations Council under the direction of its Board and auspice partner.

Leading the program and services team, provide a range of activities which link service supports to the needs of Stolen Generation survivors, their families and descendants.

To obtain a position description please visit our website:
<https://www.absec.org.au/careers.html>

To apply: Address the selection criteria outlined in the position description. Interested applicants are required to address the essential criteria demonstrating their experience against each point, submit a cover letter (maximum 2 pages) and current resume (maximum 5 pages).

Note: if applicants do not address the selection criteria the application will not be considered.

Email applications to: recruitment@absec.org.au

Applications close: 5.00pm Friday 23 July 2021.



CAPE YORK HEALTH COUNCIL

Executive, Organisational Development

Apunipima is looking for an experienced senior/executive manager with suitable qualifications and experience to join our team.

Status: Full time, fixed term

Salary: \$154,000 p.a. + super

Location: Cairns servicing Cape York communities

Position Contact: Debra Malthouse, Chief Executive Officer, via 07 4037 7240 or debra.malthouse@apunipima.org.au.

FOR FURTHER INFORMATION ABOUT THIS POSITION AND HOW TO APPLY, SEE OUR AD ON THE KOORI MAIL WEBSITE UNDER JOBS & GENERAL WEB ADS



Good Shepherd
Australia New Zealand

Microenterprise Coaches – Good Shepherds LaunchME program

Employment: Fulltime 6 months fixed term position

Salary: \$84, 849

Northeast Victoria: 2 positions

East Gippsland: 1 position

How to apply:

Review the hyperlinked position description:
<https://goodshep.org.au/jobs/6314/>

Please submit a short covering letter outlining your relevant skills and experience along with your CV to recruitment@goodshep.org.au.

For more information:

Contact Yvette Hayes on 0413 777 093.

LaunchME is a Good Shepherd initiative that provides people the opportunity to develop, finance and launch their own business. If you are passionate about making a difference in the lives of low-income clients through economic empowerment, come and join our microenterprise team as a Coach within our LaunchME program.

Customer Service Consultant

Multiple permanent full-time positions based in Sydney & Adelaide

Who is Smartgroup?

At Smartgroup we are passionate about people, that's why we are recognised as one of Australia's leading and most trusted providers of Employee Management Services. We are an award winning ASX listed organisation. Our mission - to make available the benefits of salary packaging, novated leasing and fleet management to employers and their employees.



What's the role?

As a Customer Service Consultant, you are the voice of Smartgroup. You play an integral role in ensuring each customer receives an exceptional customer experience. Responsible for answering volume inbound calls, you will be motivated to drive customer satisfaction and meet business goals. Your collaborative and customer centric approach is the key ingredient to success in this role. Your other key responsibilities include:

- Providing timely, accurate and high-quality service to customers, via phone and email,
- Providing resolution to all technical queries and account management information on services,
- Creating a positive relationship across all customer interactions, maintaining a professional and friendly manner and ensuring customer satisfaction as a priority,
- Identifying queries which require additional attention and applying the right procedures to enhance customer confidence,
- Maintaining accurate information within our customer management system (Salesforce),
- Contributing to development of new ideas and helping improve work process efficiency,
- Performing administrative tasks in support of service delivery,
- Achieving KPIs, agreed service levels and Net Promoter Score (NPS).

What will make you stand out?

- Your passion for customer centricity, solving customer queries and providing an exceptional customer experience.
- High quality verbal and written communication skills.
- Your ability to work both in a team and on your own.
- Excellent organisational and time management skills.
- Any experience working in an inbound call centre is advantageous.

Why is a career with us the Smart choice?

We live and breathe our values – Accountability, Care, Team and we embrace difference. Our inclusive culture makes us stand out from the pack. And... it's not only us that thinks so. We are a WGEA Employer of Choice for Gender Equality and an Inclusive Employer, as recognised by Diversity Council Australia. We will invest in your personal equity and growth and reward you with our fantastic perks! How do 3 extra days of summer leave, plus birthday leave, flex work, and a wellbeing fund sound? Plus, lots more...

Next steps

If this sounds like an opportunity you have been waiting for, please send your resume to recruitment@smartgroup.com.au and we will be in touch to discuss next steps. Smartgroup workplaces are diverse and inclusive. All suitably qualified applicants will receive equal and fair consideration for employment. Applicants who identify as Aboriginal and/or Torres Strait Islander are actively encouraged to apply.

Support Facilitator

Grafton

Relapse Prevention Aftercare Service - (Identified Indigenous Position)

The Relapse Prevention Aftercare Service (RPAS) supports people in recovery to connect with others, focus on their strengths, maintain a healthy lifestyle and lead a fulfilling life. This includes assistance with obtaining housing, education, training, employment and psychological counselling services. You will be supporting adults with a substance use disorder and complex needs. The role is mobile and operates from an office space in Gurehlgam and also with participants in the community.

Selection criteria:

1. Tertiary qualifications in welfare/psychology/social work/aboriginal health or relevant discipline. A current and valid manual Driver's Licence is required. A satisfactory current Criminal Record Check and Working with Children Check is mandatory prior to commencement.
2. Demonstrated experience working in a recovery orientated framework
3. Demonstrated experience in coordinating care for persons with complex support needs including in particular Alcohol and Other drugs (AOD) support needs co-occurring with serious mental health issues.
4. Established networks and relationships with a range of services in the local area
5. Computer literacy in videoconferencing, MS Office and client data management programs.
6. Evidence of Aboriginal or Torres Strait Islander identity

Find out more: For a position description, see <https://www.buttery.org.au/employment-opportunities>
For any other queries, please contact recruitment@buttery.org.au



THE BUTTERY
ENRICHING LIVES

This role is remunerated with a rate of \$32-35ph depending on qualifications and experience with access to salary packaging to increase your take home pay. This role is 35 hours per week which can be worked flexibly over 4 or 5 days. (For a 35 hour week this is a package inc. super of up to \$71k with access to salary packaging to potentially increase your take home pay up to approximately 78k).

A pool car is available during working hours. There are options to work from home should pandemic restrictions return. The successful applicant is expected to abide by all safety protocols. The role is funded to June 2022 with potential for extension.

How to apply: Please email your resume and cover letter addressing the selection criteria above to recruitment@buttery.org.au. In your cover letter, please use each of the **six selection criteria** above as a heading and write a brief paragraph under each one addressing it. Unfortunately, applications that do not address the selection criteria may not be considered.

The Buttery considers that being Aboriginal or Torres Strait Islander is a genuine occupational qualification under s.14 of the Anti-Discrimination Act 1977 (NSW). The Buttery recognises the benefits that diversity and inclusion bring, and encourages people from all backgrounds, abilities and identities to apply to our vacancies. CALD and LGBTIQ+ community members are encouraged to apply.

New resources about COVID vaccine for First Peoples with disability



First Peoples
Disability Network
Australia

A range of new accessible, culturally appropriate resources for Aboriginal and Torres Strait Islander people with disability have been released today by the peak body First Peoples Disability Network.

"Our community urgently needs information about the vaccine, so we have created a poster with culturally relevant information and artwork to let people know about what is happening and why," said Damian Griffiths, CEO of First Peoples Disability Network (FPDN).

"During the pandemic, Aboriginal and Torres Strait Islander people with disability found it hard to get the right information about what was happening, and it looks like those lessons haven't been learnt when it comes to the vaccine roll out."

Uncle Paul Constable Calcott has created artwork that clearly explains what the vaccine is, how it works, and encourages people to participate in the roll out.

The images show a syringe, filled with vaccine warriors, ready to battle the COVID virus and protect Elders and everyone in community.

The Disability Royal Commission hearing about COVID-19 in 2020 heard that accessible, appropriate information about public health orders and changing rules was difficult to find, and many advocacy organisations, such as FPDN, produced their own for people with disability.

"We are urgently calling for all levels of government to improve their communications

about the vaccine for Aboriginal and Torres Strait Islander people with disability," said Mr Griffiths.

"First Peoples with disability worked hard to stay safe during COVID-19. Our organisation heard from people every day about how hard it was to know what was happening."

"Our community needs to be a priority during this vaccine rollout. We'll be distributing these resources widely, and they can be downloaded from our website."

Download resources: www.fpdn.org.au/covid19/

More information:

El Gibbs, elg@fpdn.org.au, 0419 290788