

ADVERTISING MANAGER

Full-Time
Based in Lismore, NSW

The Koori Mail - Australia's leading independent fortnightly national Aboriginal and Torres Strait Islander newspaper - based on Bundjalung country in Northern NSW, is seeking a strong applicant for the role of Advertising and Production Manager.

This role oversees the incoming print advertising of the Koori Mail each fortnight, and supports the overall production of the Koori Mail (print ready), each edition.

The role requires a strong focus on communication skills, high level client liaison, ability to work to deadlines, and initiative to support strategy and ideas to generate ongoing advertising opportunities.

About the Role:

- Managing the Print Advertising Sales of the Koori Mail including incoming bookings, quotes, design proofs and approvals.
- Supporting new advertising leads
- Supporting Koori Mail Advertising and Editorial Production files and assets ready for print

About You:

- Do you have experience working in advertising sales for newspaper print advertising, and account management?
- Do you have excellent communication and people skills?
- Are you an organised worker with a focus on attention to detail?
- Can you work to deadlines?
- Do you have an understanding of working with an Indigenous organisation, and an understanding of the Koori Mail brand and purpose?
- Are you a creative thinker, with a willingness to respectfully share ideas, opinions and feedback?
- Can you work both as part of a team, and unsupervised/independently when required?

Required experience or similar:

- Experienced MAC User
- Experience with Quark Express, or similar (InDesign).
- Familiarity with Adobe Acrobat, Photoshop.

To apply, please email a cover letter to CEO@koorimail.com outlining your interest in the role, including a copy of your Resume/CV.

For more information please contact
Naomi Moran, CEO, Koori Mail on 0499 991 625.



Coonamble Local
Aboriginal Land Council

CHIEF EXECUTIVE OFFICER

Full time
(Remuneration Package Negotiable)
Full Time/Permanent (35 Hours)

The Coonamble Local Aboriginal Land Council (CLALC) is seeking applications from experienced and motivated people interested in a rewarding career undertaking the challenging role of full-time Chief Executive Officer.

This position holder will provide an extensive range of assistance and support to the elected Board through the day-to-day management of the Coonamble LALC's affairs in accordance with delegated authorities, the provision of sound and accurate advice and the implementation of the Board's resolutions in a timely and appropriate manner.

The successful applicant will have demonstrable knowledge and understanding of the Aboriginal Land Rights Act 1983 (ALRA) (or the ability to rapidly acquire), the capacity to interpret and implement legislation and sound communication skills. Organisational and management experience is essential together with an understanding of accounting practices and principles. A sound knowledge and appreciation of Aboriginal issues would also be required.

All applicants must obtain a copy of the recruitment package containing the Position Description and selection criteria and address the selection criteria for their application to be considered.

For a recruitment package contact the Coonamble LALC office, by email: ceo@coonamblelalc.com.au or on (02) 6822 2100.

ONLY APPLICATIONS ADDRESSING THE SELECTION CRITERIA ALONG WITH YOUR RESUME WILL BE CONSIDERED

Applications and an up to date copy of your resume can be forwarded to ceo@coonamble.com.au or marked "Confidential" and posted to:

The CEO Recruitment Panel
Coonamble Local Aboriginal Land Council
16 Castlereagh Street
COONAMBLE NSW 2821

Applications close DATE 26th September 2024

RVTS Applications are

OPEN NOW

until 1st September 2024 for January
Training.

RVTS is a vocational training program for medical practitioners in rural, remote and First Nation communities across Australia. The purpose of the program is to train doctors in remote communities for remote communities. The training provided meets the requirements for Fellowship of both ACRRM and RACGP.

For any enquiries, please reach out to our Recruitment and Selection Officer, Camryn Kendall at ckendall@rvts.org.au or call on 0260 573 421.



Thiyama-li Family Violence Service Indigenous Corporation (Thiyama-li) Employment Opportunity - Moree office

Thiyama-li is a Family Violence Prevention Legal Service funded by the National Indigenous Australians Agency (NIAA). We are a regional, holistic and trauma informed community legal practice with 3 offices in north-west NSW (Moree, Walgett & Bourke) servicing Aboriginal and Torres Strait Islander communities.

Thiyama-li provides access to free legal services (from legal advice to full legal case work and court representation), non-legal support services, early intervention and prevention and community legal education for Aboriginal and Torres Strait Islander Victims or Survivors of domestic, family and sexual violence.

We currently have the following vacancy open:

Solicitor - 35 hours per week

Salary: \$120,000 – per annum + Superannuation + Salary Packaging options + Flexible working conditions

Close Date: 5:00pm - Friday, 20 September 2024

Qualification Requirements: Current Practising Certificate issued by the Law Society of NSW or Immediately eligible to hold a Practising Certificate issued by the Law Society of NSW.

Aboriginal and Torres Strait Islander applicants are encouraged to apply

For more information, details on how to apply, please email
Executive Assistant: elizabeth.haines@thiyamali.com.au
or telephone 02 67521188.



NSW Police Force

Aboriginal Community Liaison Officer (Identified role) Coffs/Clarence Police District, Grafton & Coffs Harbour

- Clerk Grade 3/4
- 1 x Ongoing Full-time, Grafton
- 1 x Temporary Full-time, Coffs Harbour
- \$97,218 pa. Package includes salary (\$79,032 to \$86,539), employer's contribution to superannuation and annual leave loading.

About the Role

We have an opportunity for an **Aboriginal Community Liaison Officer** (ACLO) to be part of our Coffs/Clarence Police District team. The Aboriginal Community Liaison Officer is responsible for providing advice and support to commands in the management of local Aboriginal issues. They assist in establishing and maintaining close personal rapport with Elders, Leaders, and the members of the Aboriginal community by developing network contacts to strengthen co-operation and communication and to assist community members in their dealing with local policing issues and their contact with other statutory bodies.

Applicants for this role must be of Aboriginal and Torres Strait Islander descent. Aboriginality is a genuine occupational qualification as authorised by Part 5, Clause 26 of the *Government Sector Employment Rules 2014*.

- A Working With Children Check (WWCC) is a prerequisite for this role; and
- Applicants must hold a current driver's licence with no traffic offences recorded on their driving history within the last six (6) months.

How to Apply

If you identify as a person with disability and require further information on the role or you require specific arrangements to participate in the recruitment process, please contact HR Diversity Team by email at PCC-INCLUSION@police.nsw.gov.au

If you would like assistance with your application or have any enquiries, please contact the NSWPF Aboriginal Employment & Engagement team at PCC-AEET@police.nsw.gov.au

Applications Close: Sunday 8 September 2024, 11:59 pm AEST

If you require any further information about this opportunity, please contact **Andrew Pettit** via
(02) 6691 0812.

Applications can only be submitted electronically via the *I Work for NSW* website iworkfor.nsw.gov.au and search via the job reference numbers **0000AOTE & 0000AOEJ**



Identified Resource Officer

Youth Justice; Region – Brisbane & Moreton Bay – Youth Justice; Service Delivery – Youth Justice
Department of Youth Justice

Salary: \$3,331.20 - \$3,652.80 p/f and \$86,908 - \$95,298 p/a

Location: Bowen Hills

REF: QLD/583109/24

Key Duties: Key responsibilities:

- Deliver culturally appropriate support, intervention and referral services to children, young people, and their families in accordance with the objectives of the Youth and Family Support Service.
- Participate as a member of a multidisciplinary team to ensure the delivery of high quality client services in accordance with relevant departmental policies, practice standards and procedures.
- Liaise and develop links with a range of internal and external stakeholders and service providers to achieve quality casework outcomes.
- Undertake a range of record and information management tasks including maintenance of case records, review processes and performance reporting and data entry to ensure casework and accountability.
- Actively participate in training and professional development activities to develop, maintain and enhance knowledge and competencies to ensure that service delivery is based on evidence and best practice principles and is consistent with current practice trends and departmental objectives.
- Develop collaborative, professional relationships with relevant Government and non-Government agencies to facilitate cooperation on case related matters to ensure integrated and holistic service delivery.

Skills/Abilities: Role specific/technical skills:

- You understand the impacts of historical and contemporary policy and practices upon Aboriginal and Torres Strait Islander peoples. You have a demonstrated ability to engage and communicate with humility and effectively with Aboriginal and Torres Strait Islander peoples.
- You have demonstrated skills in working with young people at risk of offending and their families and experience in assessment and case work intervention including knowledge of a range of intervention strategies. You have knowledge of theoretical perspectives that relate to youth justice practice, including the impacts of historical and contemporary policy and practices upon Aboriginal and Torres Strait Islander peoples.

For mandatory licenses:

- **Drivers' license:** it is a mandatory requirement for the occupant of this position to hold an unrestricted auto driver's license or be prepared to obtain a auto license if they do not. Officers are required to drive government vehicles as a part of their day to day work.
- **Blue card:** this role provides support services to children and young people and therefore will require a valid Blue Card with the organization. Please refer to the Blue Card Services website (<http://www.bluecard.qld.gov.au/>) for further information.

Mandatory requirements:

- Travel may be a requirement of this position; therefore, it is a requirement that the applicant hold a current "C" or "CA" Class Drivers license.
- It is a genuine occupational requirement that this position be filled by an Aboriginal and/or Torres Strait Islander person.
- One of the referees must be an Aboriginal and/or Torres Strait Islander person who can attest to the applicant's background, knowledge, skills, and experience as they relate to the cultural capabilities.
- Youth and Family Support Services is a shift work-based work unit, Work may be required to be performed within the spread of hours of 06:00 to 21:00, Monday - Saturday.

Enquiries: Caroline Savage – 07 3097 1305 – caroline.savage@cyjma.qld.gov.au

To apply please visit www.smartjobs.qld.gov.au

Closing Date: Friday, 6th September 2024





CHIEF EXECUTIVE OFFICER (CEO)

Bandjalang Aboriginal Corporation Prescribed Body Corporate (PBC) Registered Native Title Body Corporate (RNTBC) seeks someone with strong leadership qualities for the role of CEO.

This is an exciting opportunity to help lead a developing corporation, which is responsible for holding and managing the native title rights of the Bandjalang People on trust.

The role will be offered full-time.

The role will be based in Evans Head, New South Wales. Salary package to be negotiated, depending on qualifications, skills and relevant experience.

The position is Aboriginal identified.

Bandjalang descendants are strongly encouraged to apply. Previous experience working with Bandjalang People and knowledge of Aboriginal Culture and Heritage is essential.

Applications close at 5.00pm Australian Eastern Standard Time on September 11, 2024.

For a copy of the role profile and application details, contact the Business Manager, Tara Mercy on (02) 6683 2625 or 0460 329 186 during normal business hours. Alternatively, by emailing bandjalangmanager@gmail.com



BUSINESS MANAGER (BM)

Bandjalang Aboriginal Corporation Prescribed Body Corporate (PBC) Registered Native Title Body Corporate (RNTBC) seeks someone with business management qualities for the role of BM.

This is an exciting opportunity to help lead a developing corporation, which is responsible for holding and managing the native title rights of the Bandjalang People on trust.

The role will be offered full-time.

The role will be based in Evans Head, New South Wales. Salary package to be negotiated, depending on qualifications, skills and relevant experience.

The position is Aboriginal identified.

Bandjalang descendants are strongly encouraged to apply. Previous experience working with Bandjalang People and knowledge of Aboriginal Culture and Heritage is essential.

Applications close at 5.00pm Australian Eastern Standard Time on September 11, 2024.

For a copy of the role profile and application details, contact the Compliance and Finance Officer, Rebecca Woods on (02) 6683 2625 or 0493 818 126 during normal business hours.

Alternatively, by emailing bandjalangceo1@gmail.com



CULTURAL HERITAGE MANAGER (CHM)

Bandjalang Aboriginal Corporation Prescribed Body Corporate (PBC) Registered Native Title Body Corporate (RNTBC) seeks someone to lead and manage the Cultural Heritage business of the Corporation.

This is an exciting opportunity to help lead a developing corporation, which is responsible for holding and managing the native title rights of the Bandjalang People on trust.

The role will be offered full-time.

The role will be based in Evans Head, New South Wales. Salary package to be negotiated, depending on qualifications, skills and relevant experience.

The position is Aboriginal identified.

Bandjalang descendants are strongly encouraged to apply. Previous experience working with Bandjalang People and knowledge of Aboriginal Culture and Heritage is essential.

Applications close at 5.00pm Australian Eastern Standard Time on September 11, 2024.

For a copy of the role profile and application details, contact the Compliance and Finance Officer, Rebecca Woods on (02) 6683 2625 or 0493 818 126 during normal business hours.

Alternatively, by emailing bandjalangceo1@gmail.com

Family Group Meeting Convenor

Child and Family; Region – North Queensland; Service Delivery – Child and Family Department of Child Safety, Seniors and Disability Services

Salary: \$3,841.40 - \$4,166.40 p/f and \$100,219 - \$108,698 p/a

Location: Mount Isa

REF: QLD/585127/24

Key Duties:

- Coordinate family group meetings from a diverse range of backgrounds
- Liaise with relevant internal staff and the Independent Person
- Maintain accurate records of case plans and relevant information
- Enhance the local regional community, practicing and promoting excellence in service delivery.

Skills/Abilities:

- Making insightful decisions
- Stimulating ideas and innovation
- Building enduring relationships
- Driving accountability and outcomes
- Fostering healthy and inclusive workplaces
- Demonstrating sound governance.

Enquiries: Alesha Sonogan – 4795 6400

Alesha.sonogan@dcssds.qld.gov.au

Candidates apply for your job on:

<https://smartjobs.qld.gov.au> using the reference number above.

Closing Date: Monday, 2nd September 2024



Government of South Australia

Department for Environment and Water

Ranger – Employment Pool

Various locations across SA
Term and Ongoing contracts available
\$58,709 - \$63,154 p.a. (OPS2), plus 13.1% loading for weekends/public holidays worked.
Vacancy No: 615372

Within the National Parks and Wildlife Service, under the direction of the Senior Ranger, the Ranger is responsible for contributing to the effective operational management of National Parks and Reserves. Core responsibilities include the management of park conservation and wildlife values, supporting park visitors to ensure they enjoy a safe and memorable experience, supporting the maintenance and presentation of park facilities and assets, participation in fire and emergency response, and working with key partners, such as park neighbours, conservation partners, volunteers and Aboriginal communities.

This is a merit pool and applicants may be offered a position on a term or ongoing basis based on organisational needs. Positions are available state-wide.

Enquiries to:
enquiriesrangerpool@sa.gov.au

To apply and for more information visit the I WORK FOR SA website:
www.iworkfor.sa.gov.au and search by vacancy number.

Applications Close: 11pm, Saturday 7 September 2024

Applications Instructions: Applicants are to submit a CV and letter of application (max 3 pages) addressing the technical, professional and qualifications outlined in the Role Description. Please complete a Pre-Employment Declaration.

The South Australian Public Sector promotes diversity and flexible ways of working including part time. Applicants are encouraged to discuss the flexible working arrangement for this role.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

www.environment.sa.gov.au

WANT TO WORK ON COUNTRY? NNTAC RANGER UNIT IS NOW RECRUITING RANGERS!

Learn on the job with great training opportunities
Manage Land across Ngarrabullgan & Kondaparinga Station
Work hands-on with other Traditional Owners
To protect and care for country and culture

Case Manager / Counsellor Drug and Alcohol on Darkinjung Country



Permanent part-time 32 hours/week plus rotating on call roster

\$91,570 per year commensurate with SCHADS Level 6

About Kamira

Kamira provides residential treatment options for women, pregnant women, and women with children from across NSW who are experiencing problematic alcohol and/or other drug use. We prioritise Aboriginal women who account for more than 50% of admissions.

About the Opportunity

You will be primarily responsible for improving client physical and mental health outcomes through evidence-based AOD treatment interventions. You will also be responsible for enhancing relationships and improving social outcomes for clients, their children, and families.

Specifically, your duties will include:

- providing assessment, referral, individualised treatment plans, group facilitation, and counselling for clients
- respecting and integrating Aboriginal cultural practices and values
- developing and maintaining strong therapeutic relationships with all clients creating a safe, respectful, and culturally affirming environment based on trust and authenticity
- providing on call support to our out of hours support team (rotating roster)

About You

We need you to have:

- a relevant degree in Social Work, Psychology, Social Sciences or a related field, along with experience with individual case management and counselling
- a strong understanding of the unique challenges faced by Aboriginal women in recovery
- high level administrative and operational skills, as well as the ability to contribute to organisational objectives in a service delivery environment
- experience working in a multi-disciplinary team, together with exceptional interpersonal and communication skills, as you will be engaging with clients and staff across all levels
- the ability to act as a positive role model for others, and able to work in a team and follow the organisation's guidelines
- high level organisational skills and experience in managing competing priorities effectively
- a current driver's licence and availability for the out of hours on call roster

The Board and staff of Kamira recognise the knowledge, insights and capabilities of Aboriginal and Torres Strait Islander peoples. Their strength, resilience and cultural competence are highly valued.

Kamira considers being an Aboriginal woman as a genuine occupational requirement for this position under sections 25 and 31 of the Anti-discrimination Act (NSW)

All staff must have current vaccinations, including Pertussis, Influenza, Tetanus, and Covid 19. Kamira is a smoke free, abstinence-based environment.

Why join us?

We are committed to growing our Aboriginal workforce to better reflect the communities we serve, and we believe Aboriginal staff can better support Aboriginal clients.

We provide initial training, supervision, and support for ongoing professional development. We offer an attractive remuneration package including optional salary packaging and generous leave arrangements.

How to apply

Include in your application:

- A letter telling us how you meet the seven essential criteria in the 'About You' section.
- Your current resume setting out your work and other relevant experience
- Email your letter and resume to accounts@kamira.com.au

Applications close Sunday 22 September.

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Office of the Director of Public Prosecutions (NSW)

Prosecution Officer (Lawyer) Level 2 Temporary, for a period of up to 12 months

\$153,987. Package includes salary (\$117,362 - 137,070 p.a.), employer's contribution to superannuation and annual leave loading.

Statewide Talent Pool

About us

The Office of the Director of Public Prosecutions (ODPP) is the independent prosecuting authority of New South Wales (NSW) and is responsible for the prosecution of all serious offences committed against the laws of the State on behalf of the people of NSW.

About the role

The ODPP seeks solicitors with a strong interest in criminal law for roles throughout NSW.

As an ODPP solicitor you will manage a large and varied criminal law practice and be responsible for:

- Assessing the evidence and recommending appropriate charges.
- Attending case conferences and negotiating early guilty pleas where appropriate.
- Conducting lists, hearings and other complex advocacy work in the Local, Children's and District Courts.
- Instructing Crown Prosecutors and other prosecutors in trials and sentences in the District Court and Supreme Courts.
- Providing advice to and on behalf of the Director.

About you

- You will have a degree or diploma in law and admission as an Australian legal practitioner.
- You will have obtained a Practising Certificate issued by the Law Society of NSW prior to commencing.
- You will have experience in criminal law, including advocacy experience.
- You will be able to actively listen, explain complex concepts and arguments to individuals and groups, tailor communication to various audiences, and write fluently in a range of styles and formats.
- You will have sound decision making skills, the ability to problem solve, manage your time, project manage and keep organised.
- If interested in our regional offices, you will need to have a current driver's licence.

Interviews

The interview process will be conducted virtually, and no travel will be required. Shortlisted applicants may be required to complete an online assessment during a 24-hour period between 19 September- 27 September.

How to Apply

Please visit jobs.odpp.nsw.gov.au, and search reference number 1109. Here you will have access to the role description and full application requirements (including targeted questions to be addressed in your cover letter). For general enquiries please contact Bianca Burgess, Recruitment Business Partner on (02) 8268 2693 or recruit@odpp.nsw.gov.au.

Closing date: Tuesday 10 September (11:59 PM)



Nurse Practitioner

Full Time and or Part Time Position Available

We are seeking a dedicated Nurse Practitioner to join our Waminda family. Candidate must have a current registration as a Nurse Practitioner and possess a diverse skill set suitable for working within a general practise environment.

Salary is in accordance with the Nurses Award - Nurse Practitioner

Only female applicants to apply

To apply for the position, please request an application package via peopleandculture@waminda.org.au



The Northern Rivers Community Legal Centre (NRCLC) is seeking to recruit to the position of:

DOMESTIC & FAMILY VIOLENCE SOLICITOR

Up to 35 hours per week
Fixed Term to 30 June 2025
Lismore

The salary range for SCHADS 6 is \$106,676 top \$113,391 pro-rata, plus super, leave loading and PBI salary packaging.

NRCLC is an Equal Opportunity Employer. Aboriginal and Torres Strait peoples and people from culturally and linguistically diverse backgrounds are strongly encouraged to apply

Applications close on Friday 20 September 2024.

The Northern Rivers Community Legal Centre (NRCLC) has been operating in Lismore since 1996. NRCLC has grown from a free legal service to a centre that offers wrap around support to clients and communities which includes the Women's Domestic Violence Court Advocacy Service (WDVCAS), Tenants' Advice and Advocacy Service (TAAS) & Disaster Recovery Team.

For further information about the position and to apply, please visit our website
<https://northernriversclc.org.au/work-or-volunteer/>

Enquires should be directed to
recruitment@northernriversclc.org.au

Department of Premier and Cabinet Senior Policy Analyst x

Hobart TAS

Permanent Full Time (003317)
Fixed Term - 12 months Full Time (003225)
\$125,536 - \$132,826

Having a diverse workforce that represents the wider Tasmanian community is very important to us and we actively encourage applications from people with disabilities, from culturally and linguistically diverse backgrounds, people who may identify as LGBTIQ+, and all genders. We recognise the value, unique skills and knowledge that Aboriginal employees bring to the workplace and welcome and encourage applications from Aboriginal people.

We are committed to putting the rights and wellbeing of children and young people at the centre of what we do. We will employ the right people. We will embed a culture of self-reflection and continuous improvement. We will have the courage to change what needs to be changed. We will regularly review our policies and structures through a child and youth safety lens. Our people will be equipped with the skills to recognise and respond to signs of harm. We are growing a culture where everyone takes responsibility, shares information, and speaks up if something doesn't seem right. Together, we're creating a place where all children and young people are safe from harm.

We support reasonable adjustment requests in any stage of the assessment process to remove barriers and facilitate full participation in all aspects of employment for applicants. If you have individual requirements that need to be accommodated in order to participate in an interview or recruitment activity, please inform the contact person listed for this vacancy.

We understand that people have different needs to manage their work and life and to support people we embrace the benefits of flexible working arrangements. Talk to us about how this could work for you.

Hours per fortnight

Up to 73.5 hours - flexible options available.

Duties

1. Research, analyse and assess a variety of policy proposals from the perspective of the Government's strategic directions and priorities, and provide solutions, proposals and recommendations – with particular regard to Tasmania's at vulnerable life stages and diverse population groups.
2. Develop and implement policies that progress the Government's strategic directions and priorities – in collaboration with government agencies, non-government organisations, business and the community. This may

require facilitation and leadership including negotiation of agreed positions within defined parameters.

3. Monitor the implementation and impact of strategic or whole of government policies – particularly in regard to identified priority population groups.
4. Liaise, consult and negotiate at senior management level with other spheres of government (Commonwealth State, and Local), private enterprise and community organisations.
5. Undertake research, analyse policy developments outside Tasmania and advise on implications.
6. Prepare complex submissions, briefings, correspondence and reports on agency, whole-of-government and inter-governmental issues.
7. Act as team leader for designated projects, programs and initiatives of significance
8. Represent the Department in a range of relevant forums.

Essential Requirements

- Current Tasmanian Working with Vulnerable People Registration.
- Ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander peoples and a knowledge and understanding of contemporary Aboriginal culture and society, under *Employment Direction No. 10, Aboriginal and Torres Strait Islander Employment in Tasmanian State Service.*

Desirable Requirements

- Tertiary qualifications in a policy related discipline and/or commensurate experience in analysis and comment.

Download the Statement of Duties and any Associated Documents

How to apply

Electronic submission of application is preferred via www.jobs.tas.gov.au and you be prompted to upload a 1-2 page short application outlining your experience, skills and knowledge as they relate to the Statement of Duties and a resume.

Please note that we do not require a separate statement addressing the selection criteria.

If you have any difficulty uploading your application, please contact us prior to the closing date on (03) 6270 5607 or (03) 6270 5599.

For more information

Marnie Bower
Senior Policy Analyst
Marnie.Bower@dpac.tas.gov.au
Phone: (03) 6232 7382

Applications to close 11.55pm Sunday 1st September 2024

