

Evaluation Officer

Department of Education

Employment Status: Ongoing/ Full-Time

Location: Parramatta / Flexible

About the role

- The role provides high level evaluation, research, stakeholder, project and secretariat support to design, review and implement culturally appropriate evaluations of priority initiatives that seek to improve outcomes for Aboriginal students.
- The role works collaboratively with stakeholders to ascertain evaluation needs, review draft evaluation plans, draw on and co-design culturally appropriate methodologies, support stakeholders to implement evaluation activities and ensure evaluation outputs are delivered on time.
- The role delivers both qualitative and quantitative methods, with a focus on interviews, group discussions, surveys and collation of existing datasets from various sources.
- The role supports the provision of evaluation advice, evaluation capacity building across the department and promotion of contemporary approaches to working with Aboriginal and Torres Strait Islander peoples and communities.

Essential requirements of the role

- Valid Working with Children Check for paid employment
- Bachelor's Degree or equivalent demonstrated experience relevant to the role
- Experience developing evaluation plans, and/or experience supporting evaluations including data collection methodologies and the reproduction of data to drive decision making
- Experience, or knowledge of, contemporary approaches to working with Aboriginal and Torres Strait Islander people and communities.

Key knowledge and experience

- Knowledge of and commitment to implementing the Department's [Aboriginal Education Policy](#) and upholding the [Department's Partnership Agreement with the NSW AECG](#) and to ensure quality outcomes for Aboriginal people.
- Experience, exposure or willingness to learn the use of a range software (e.g. MS Teams, PowerPoint, Excel, qualitative analysis software and on-line survey platforms).

About you

- You have a strong history of supporting and engaging in high quality evaluative practice to deliver relevant findings that have contributed to better outcomes for the people of NSW.
- You have an interest and may have strong experience working in culturally appropriate ways with Aboriginal and Torres Strait Islander people and communities.
- You are passionate about building on early insights to establish emerging and good practice across government and to building the skills and capabilities across teams to set up the right ways of working.

How to apply

When applying you will need to apply online (click "Apply Online") and submit:

- A cover letter (maximum 2 pages) that addresses the requirements and capabilities of the role
- A resume (maximum of 5 pages)
- Details of 2 referees
- Answers to two pre-screening questions (maximum 500 words each)

Note: the selection process will include a range of assessment techniques to assist in determining your suitability for the role. Successful candidates will be required to undertake pre-employment screening for this role which includes a Working with Children Check and National Criminal History Check.

A talent pool may be created through this recruitment process. A talent pool is a group of applicants who have been assessed and identified as suitable for this role, and who may be considered for a range of similar roles, including temporary, term or ongoing roles, over the next 18 months.

Closing Date: 6 November 2022 at 11:59pm.

For role enquiries please contact Penny.Marriott2@det.nsw.edu.au or on 0447 747 461.

To apply online please visit iworkfor.nsw.gov.au website and refer to the following keyword: **000098JX**