

## Aboriginal Assessment Officer – Identified

### Department of Education

**Employment Status:** Temporary full-time appointment for a period up to 30 June 2023 with the possibility of extension

**Classification:** Clerk Grade 7/8

**Position number and location:** 192711 – Parramatta

**Total remuneration package valued to:** Salary \$101,947 to \$112,849 p.a. plus employer's contribution to superannuation and annual leave loading.

The Aboriginal Assessment Officer will undertake assessment and provide advice, support and education concerning contacts made to the Child Wellbeing Unit, to identify potential responses to children or young people at risk of harm.

You will work within our inbound contact centre and it functions on a roster basis. The Child Wellbeing Unit hours of operation are from 8.30am to 5.30pm Monday to Friday.

**For further information please view the [role description](#)**

### How to apply

To apply for this role, please submit an application online and attach a cover letter (max. 2 pages) and your resume (max. 5 pages) in either Word or PDF format. Please address any **pre-screening questions and any essential requirements**. We are looking for you to demonstrate your competence in the focus capabilities as outlined in the role description. Please develop your responses with this in mind.

**Please note that it is a requirement that all candidates submit their applications online.**

**No paper based, email based or late applications will be accepted.**

**This is a child-related position.** If you are not currently employed in a child-related position in the Department of Education, you will be required to obtain a Working with Children Check (WWCC) Clearance number as a condition of employment (if you do not already have this). For more information, visit [website](#). In addition, your employment may be subject to the Department's National Criminal Records Check to determine your suitability for employment.

**Note:** Aboriginality is a genuine occupational qualification and is authorised by Section 14 of the *Anti-Discrimination Act 1977*.

Applicants for this position must be of Aboriginal descent, identify as being Aboriginal and be accepted in the community as such. Applicants who have not previously identified for the purposes of employment with the Department are required to provide a Confirmation of Aboriginality from a recognised incorporated Aboriginal Community organisation endorsed with common seal and a certified statutory declaration as defined in the [NSW Department of Education Confirmation of Aboriginality Guidelines](#)

### Pre-screening questions:

1. What experience do you have that demonstrates your ability to appraise a complex child protection concern? Describe how you would clearly explain the concerns, negotiate agreed outcomes with mandatory reporters and accurately record these activities? (300 words maximum).
2. What strategies do you have for working in a team environment where different perspectives and priorities may require negotiation to reach agreed outcomes? (300 words maximum).

### Essential Requirements:

- Hold a valid clearance to work with Children (Working with Children Check) for paid employment.

The selection process will include a range of assessment techniques to assist in determining your suitability for the role.

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**Closing Date: 28 September 2022 at 11:59pm**

**For role enquiries please contact** Martha Kelly at 0476 838 881 or email [martha.kelly2@det.nsw.edu.au](mailto:martha.kelly2@det.nsw.edu.au)

To apply online please visit [iworkfor.nsw.gov.au](http://iworkfor.nsw.gov.au) website and refer to the following keyword: **000095J1**