



Events & Partnerships Officer

Hours: 0.8 FTE, 30.4 hours per week (four days per week)

Remuneration: \$70,404 p.a. pro-rated, classified under the SCHADS Award at Employment Level 4.1 (YACVic pays above award rates, with generous T&C.)

Status: 12-month contract, with potential for renewal subject to funding.

Location: Based in Melbourne CBD, with working from home arrangements during COVID-19.

About the Koorie Youth Council (KYC)

The Koorie Youth Council (KYC) is the representative body for Aboriginal and Torres Strait Islander young people in Victoria. Guided by an Executive of 15 Aboriginal and Torres Strait Islander young people and our state-wide members, KYC values the diversity and strength of young people as decision-makers. KYC advocates to government and community to advance the rights and representation of Aboriginal and Torres Strait Islander young people. By hosting events like the annual Koorie Youth Summit, KYC brings Aboriginal and Torres Strait Islander young people together to amplify their voices for social change.

The KYC is auspiced by Youth Affairs Council Victoria (YACVic).

About Youth Affairs Council Victoria (YACVic)

Youth Affairs Council Victoria (YACVic) is the peak body and leading policy advocate on young people's issues in Victoria. YACVic's vision is that the rights of young people in Victoria are respected, and they are active, visible and valued in their communities. YACVic is an independent, for-purpose, member-driven organisation that represents young people (aged 12–25 years) and the sector that works with them.

YACVic provides additional targeted advocacy and services through our key services, YACVic Rural and the Youth Disability Advocacy Service, and our auspiced partner, the Koorie Youth Council.

About the role

The Events & Partnerships Officer is a key role within KYC. The role is responsible for leading all of KYC's events and stakeholder initiatives, including the Koorie Youth Summit. The role will also develop and nurture strong partnerships across a broad range of stakeholders including Aboriginal Affairs and the broader youth sector. The role will work closely with KYC's Youth Participation & Development Officer, ensuring KYC's commitment to youth participation is enacted throughout the organisation, its events and other initiatives.

About the candidate

We are looking for someone who is flexible, motivated and willing to play an active part in a collaborative and close-knit team.

To be eligible to apply for this position you must be an Australian or New Zealand citizen, permanent resident or hold a valid work permit or visa.

You will enjoy:

- a flexible, disability friendly, family friendly and fun work culture
- a high degree of autonomy and collegial support
- sector-leading professional development

Aboriginal and Torres Strait Islander people are strongly encouraged to apply

Employment Conditions

YACVic is an Equal Opportunity Employer. People with disability, people from culturally and/or linguistically diverse backgrounds, and Aboriginal and Torres Strait Islander people are encouraged to apply for this position.

YACVic promotes the safety, wellbeing and inclusion of all children and young people, and takes child protection very seriously. All employees are subject to screening and assessment against child safety standards, including rigorous background, identity and reference checks. The successful applicant will require a current Working with Children Check and Police Check (costs reimbursed) and must agree to adhere to our child safe policy and code of conduct.

To be eligible to apply for this position you must be an Australian or New Zealand citizen, a permanent resident or hold a valid work permit or visa.

Application Process

Applications should be emailed to Stephanie Brenkovich, HR & Office Manager, at recruitment@yacvic.org.au with 'KYC Events & Partnerships Officer' in the subject line and must include:

- 1 A brief cover letter
- 2 Your resume
- 3 Your answers to the Key Selection Criteria, as listed in this position description
- 4 Contact details for a minimum of two referees, including your last line manager (we will not contact referees without your permission).

Applications close at **9am, Monday 28 September**. Interviews will take place in the same week.

If you have any questions about the role, please contact Indi Clarke, KYC Executive Officer on 0427 461 800 or email indi@koorieyouth.org.au.

**CLICK FOR FURTHER
INFORMATION AND A
LINK TO APPLY**